



Information and Communication Technology Agency of Sri Lanka

REQUEST FOR EXPRESSIONS OF INTEREST

Assignment Title: Baseline Study: eLocal Government Rollout Project (Contact No: ICTA/GOSL/LCS/2016/32

Information and Communication Technology Agency of Sri Lanka (ICTA) has already invested in developing a solution (eLG) for local authorities with the aim of increasing the efficiency and effectiveness in local governance, streamline the public service delivery and management functions, ensure social accountability and transparency, ensure social inclusiveness, and strengthen the revenue base of local authorities. ICTA intends to rollout eLG solution at 27 selected local authorities across the country.

In order to ensure the achievement of planned/desired results, ICTA implements a comprehensive Results Based Monitoring and Evaluation (M&E) system across all program components. As part of this M&E system, ICTA projects require gathering diverse data with broad coverage first to establish baselines and then to measure outcomes and impact.

Prior to rolling out the eLG solution at 27 local authorities, ICTA intends to conduct a baseline study to assess the overall readiness of the local authorities and their citizens/visitors. The objectives of the baseline study are to (1) identify the number and type of local government services available under different local government institutions through conducting a comprehensive desk review/document review, (2) understand the perceptions of citizens and local government officials on the status of present service delivery method, (3) understand citizens' and public officials' expectations on the future service delivery method using ICT, (4) understand the willingness and attitudes of the local authority staff towards new technology adoption, and (5) assess the available hardware infrastructure of local authority. Such a study would help ICTA to understand the present status of the local authority and the expectations of the key stakeholders. The study, must identify necessary variables, collect the appropriate data, and produce a comprehensive analytical report.

ICTA now invites Expressions of Interest (EOIs) from eligible consultants (firms) that are willing to undertake this assignment. EOI must include requested information as specified in the "EOI Information Form" along with documentary evidence in support of core business and years in business, Financial, Business and Administrative strength/standing, qualifications in the field of assignment, experience in carrying out assignments of a similar nature and complexity, technical and managerial organization of the firm, technical capabilities and appropriate skills of key staff of the organization and other relevant information.

The "Scope of Services" and "EOI Information Form" documents are now available at ICTA for further information. Interested parties may download these documents from the website www.icta.lk

Consultants (firms) will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of consultants. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from Mr. Gamini Karunaratne- Director-Procurement, ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and -email: procurement@icta.lk.

Expressions of Interest including all requested information must be delivered no later than **1500 hrs on May 16, 2016** either: (i) electronically to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Director - Procurement, C/o, Managing Director, Procurement Division, ICTA, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

Envelope containing the Expressions of Interest and subject field of e-mail should be marked "Expressions of Interest for Baseline Study: eLocal Government Rollout Project"

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