



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA

REQUEST FOR EXPRESSION OF INTEREST

Short listing of Websites developing firms

The Information and Communication Technology Agency of Sri Lanka (ICTA) functions under the purview of Ministry of Telecommunication and Digital Infrastructure, is the apex government organization, mandated to take all necessary measures to implement the Government's Policy and Action Plan in relation to ICT development across all sectors of the country.

ICTA has embarked on a series of ICT Development initiatives for the implementation of Digital Infrastructure solutions and other projects across multiple sectors. One of such is promoting development of government Websites for government organizations to increase the web presence and to promote the web usage in the government while ensuring more secure, manageable and useful websites.

ICTA intends to maintain a short list of web developers for obtaining service of developing/revamping of websites as and when required through a competitive proposal from the shortlisted firms.

ICTA now invites Expressions of Interest (EOIs) from eligible web development firms that are willing to undertake these assignments. EOI must include requested information as specified in the "EOI Information Form" along with documentary evidence in support of the following.

- Name and address of the web development firm
- Core business and years in business
- Financial, Business and Administrative strength/standing of the firm
- Qualifications in the field of web development
- Experience in carrying out web developments assignments of complex nature with clients references
- Technical and managerial organization of the firm
- Technical capabilities and appropriate qualifications and skills of key staff of the organization
- Details of the Executive Board : Chairman, Directors and Chief Executive Officer
- Top clients for the last five year.
- Audited Financial statements for the past two (02) years
- A copy of the certificate of incorporation of the firm / company along with the names of Directors in the Form (1/20/40)

The "EOI Information Form" document is available at ICTA for further information. Interested parties may download the document from www.icta.lk

Interested parties may obtain further information from Mr. Gamini Karunaratne- Director- Procurement and Head of Administration, ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and - email: procurement@icta.lk.

Expressions of Interest including all requested information must be delivered no later than **1500 hrs on June 14th, 2016** either: (i) electronically to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Director – Procurement and Head of Administration, C/o, Managing Director, ICTA, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

The final decision will be made by the ICTA and appeals will not be entertained.
Canvassing in any form will be a disqualification. Only those shortlisted will be invited to submit proposals as and when required.

Envelope containing the Expressions of Interest and subject field of e-mail should be marked “Expressions of Interest for short listing of Websites development firms”

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