



Information and Communication Technology Agency of Sri Lanka

REQUEST FOR EXPRESSIONS OF INTEREST

The Project Consultant Procurement Committee, on behalf of the Information and Communication Technology Agency of Sri Lanka (ICTA) that functions under the purview of Ministry of Telecommunication and Digital Infrastructure intends to obtain the services of eligible and qualified consultants (firms) to indicate their interest in undertaking to carry out the surveys listed below.

Name of Assignment	Contract No & Selection method	Brief description of the assignment
E Government Survey 2016 (Employee and Visitors Survey - Situation Analysis)	ICTA/GOSL/CON/QCBS/2016/45 (Quality and Cost Based Selection)	A sample survey of collecting data from both citizens and government staff; ~ To identify priority e Services, their perspectives in terms of service quality, time taken to complete transactions in obtaining services and convenience etc. ~ To understand the expectation of citizens on future government services, preferred methods and most demanded services, service quality etc ~ To evaluate the perspective of government staff, their capacities and attitudes towards delivering citizen centric services
Country wide ICT Survey (Survey on ICT Access and usage by Households and Individuals)	ICTA/GOSL/CON/QCBS/2016/46 (Quality and Cost Based Selection)	To gather data required to understand and analyse the current level of ICT usage among the households and individuals. The survey will also focus on understanding the factors affecting for usage of internet, details of connectivity and devices use.
Project Evaluation; IT/ BPO Industry Promotion Program (Situation Analysis in 2016)	ICTA/GOSL/CON/CQS/2016/50 (Consultant's Qualification Selection)	ICTA is in the process of implementing several projects to improve competitiveness of and jobs in the IT BPO industry since 2007. This assignment is planned to evaluate the results/outcomes of these projects related to ICT industry Promotion/ improve industry competitiveness. The evaluation aim to understand relevance, efficiency, effectiveness and sustainability aspects of the projects implemented. Based on the findings of the study, recommendations can be made for formulating future strategies

ICTA invites Expressions of Interest (EOIs) from eligible and qualified consultants (firms) that are willing to take up these assignments. EOI must include requested information as specified in the "EOI Information Form" along with documentary evidence in support of core business and years in business, Financial, Business and Administrative strength/standing, qualifications in the field of assignment, experience in carrying out assignments of a similar nature and complexity, technical and managerial organization of the firm, technical capabilities and appropriate skills of key staff of the organization and other relevant information.

Interested firms depending on their qualifications, experience and capacity, may submit their EoIs for one or more assignments listed above. Any firm interested in more than one assignment, individual EoIs must be submitted separately in separate envelopes clearly indicating name of the assignment. These assignments are needed to be implemented in parallel therefore the consultants should have resources to allocate separately for each assignment.

The “Scope of Services” and “EOI Information Form” documents are now available at ICTA for further information. Interested parties may download these documents from the website www.icta.lk.

Consultants (firms) will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of Consultants. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from Mr. Gamini Karunaratne- Director/Procurement and Head of Administration, ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and -email: procurement@icta.lk.

Expressions of Interest including all requested information must be delivered no later than **1500 hrs on July 05, 2016** either: (i) electronically to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Director/Procurement and Head of Administration, C/o, Managing Director, ICTA, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

Envelope containing the Expressions of Interest and subject field of e-mail should be marked “**Expression of Interest for (Indicate name of the assignment and Contract Number)**”.

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