



**THE GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF  
SRI LANKA**

**Ministry of Telecommunication and Digital Infrastructure**

**ADDENDUM NO 03 - TO THE BIDDING DOCUMENT**

**Volume 01, 02 and 03**

**Single Stage Two Envelopes Bidding Procedure**

**FOR THE**

**PROCUREMENT OF DESIGNING, DEVELOPING, SUPPLYING, DELIVERING, INSTALLATION AND  
IMPLEMENTING THE SOFTWARE, HARDWARE AND INFRASTRUCTURE FOR GENERATING DIGITAL  
IDENTITY FOR CITIZENS OF SRI LANKA AND FOR THE HOUSEHOLD TRANSFER MANAGEMENT  
(HTM) SYSTEM**

**INVITATION FOR BIDS No: MTDI /GOSL/IS/ICB/2016/15**

**29<sup>th</sup> July 2016**

**ADDENDUM NO 03 - TO THE BIDDING DOCUMENT VOLUME 01, 02 and 03**

PROCUREMENT OF DESIGNING, DEVELOPING, SUPPLYING, DELIVERING, INSTALLATION AND IMPLEMENTING THE SOFTWARE, HARDWARE AND INFRASTRUCTURE FOR GENERATING DIGITAL IDENTITY FOR CITIZENS OF SRI LANKA AND FOR THE HOUSEHOLD TRANSFER MANAGEMENT (HTM) SYSTEM

**INVITATION FOR BIDS No: MTDI /GOSL/IS/ICB/2016/15**

This Addendum No 03 to the Bidding Document of above procurement incorporates following amendments that have already been notified through clarifications issued to all bidders that have purchased the Bidding Document. All bidders shall comply with these amendments in addition to the clarifications issued.

## **PART 1**

Amendments related to the Volume 01 and 03 of the bidding document

1. BDS for ITB 22.1 of Volume 01

The validity of the bid shall be until January 30, 2017. Therefore the following amendment is made.

The words "Accordingly the Bids shall be valid until December 29, 2016" are replaced with the words "Accordingly the Bids shall be valid until January 30, 2017"

2. BDS for ITB 22.1 of Volume 01

The validity of the Bid Security shall be valid for Two Hundred and Three (203) days from the deadline of submission of bids inclusive of the deadline date for submission of bids.

Accordingly Bid Security shall be valid until February 27, 2017.

3. Appendix 7 : Terms and Procedure for Payment of Volume 03

Appendix 7 : Terms and Procedure for Payment is revised and given in **Annex 1** attached.

4. Section IV - Bidding Forms - Bidder's Information Sheet (2.1) of Volume 01

Bidder's Information Sheet (2.1) of Volume 01 is revised and given in **Annex 2** attached.

5. Section IV - Bidding Forms - Bidder's Price Schedules (6.2) of Volume 01

Bidder's Price Schedules (6.2) of Volume 01 is revised and given in **Annex 3** attached.

6. Section III -Evaluation and Qualification Criteria

Applicable Marking scheme for Features/Requirements exceeding the minimum requirement is given in **Annex 4** attached.

## PART 2

Amendments related to the Volume 02 of the bidding document.

Page No	Reference Clause No	Excising Clause (Bidding document and Addendum 1 and 2)	Amended Clauses																		
17 23 101 115	-	Column Heading “Bidders Compliance”	Column Heading “Bidders Compliance (Yes / No)”																		
44	4.7	[Item 6] NDI Hosting Infrastructure	<u>Clause 4.7 is amended to add the following new clause:</u> 4.7.11 With regard to the minimum availability of critical applications at a data center, at least 4 instances need to be available including software and hardware.																		
47	4.8.6.1	NDI CA core shall CWA 14167-1 compliant, supports x.509 v3, EV(DV,OV) Certificates.	NDI CA core shall supports x.509 v3, EV(DV,OV) Certificates.																		
54	5.1.4.2 (Addendum 2)  ([Item 1] Enrolment stations)	5.1.4.2 Warranty Support SLA 2 <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Severity Level</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Type of Issues / incident</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Critical (24x7)</td> <td>Enrolment staff cannot function</td> <td>Any device issue/ fault at enrolment centers</td> </tr> <tr> <td style="text-align: center;">Major (From 08:00 AM to 05:00 PM Monday to Sunday (excluding public holidays))</td> <td>NDF center functions at degraded performance</td> <td>Any device issue/ fault at enrolment centers</td> </tr> </tbody> </table>	Severity Level	Description	Type of Issues / incident	Critical (24x7)	Enrolment staff cannot function	Any device issue/ fault at enrolment centers	Major (From 08:00 AM to 05:00 PM Monday to Sunday (excluding public holidays))	NDF center functions at degraded performance	Any device issue/ fault at enrolment centers	5.1.4.2 Warranty Support SLA 2 (a) First 2 years warranty support SLA 2 <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Severity Level</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Type of Issues / incident</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Critical (From 08:00 AM to 08:00 PM Monday to Sunday (excluding public holidays))</td> <td>Enrolment staff cannot function</td> <td>Any device issue/ fault at enrolment centers</td> </tr> <tr> <td style="text-align: center;">Major (From 08:00 AM to 08:00 PM Monday to Sunday (excluding public holidays))</td> <td>NDF center functions at degraded performance</td> <td>Any device issue/ fault at enrolment centers</td> </tr> </tbody> </table>	Severity Level	Description	Type of Issues / incident	Critical (From 08:00 AM to 08:00 PM Monday to Sunday (excluding public holidays))	Enrolment staff cannot function	Any device issue/ fault at enrolment centers	Major (From 08:00 AM to 08:00 PM Monday to Sunday (excluding public holidays))	NDF center functions at degraded performance	Any device issue/ fault at enrolment centers
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57	5.2.4.2 (Addendum 2)  ([Item 2] –	Warranty Support SLA 2  <table border="1" data-bbox="338 1300 1121 1382"> <thead> <tr> <th data-bbox="338 1300 636 1382">Severity Level</th> <th data-bbox="636 1300 863 1382">Description</th> <th data-bbox="863 1300 1121 1382">Type of Issues / incident</th> </tr> </thead> </table>			Severity Level	Description	Type of Issues / incident	Warranty Support SLA 2 (a) First 2 years warranty support SLA 2  <table border="1" data-bbox="1201 1341 1984 1422"> <thead> <tr> <th data-bbox="1201 1341 1499 1422">Severity Level</th> <th data-bbox="1499 1341 1726 1422">Description</th> <th data-bbox="1726 1341 1984 1422">Type of Issues / incident</th> </tr> </thead> </table>			Severity Level	Description	Type of Issues / incident
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62	5.4.4	DTC Quality Check error rate is 3% for a batch of 1,000,000 DTCs. Any batch exceeding this rate is charged with a penalty of LKR 10,000.00 per DTC. All quality check error cards shall be replaced free of charge by the bidder. Data entry errors shall not be considered as damaged cards.			DTC Quality Check error rate permitted is up to 3% for a batch of 1,000,000 DTCs. Any batch exceeding this rate is charged with a penalty of 1% of the value of a batch of 1,000,000 DTCs. All quality check error cards shall be replaced free of charge by the bidder immediately. Data entry errors shall not be considered as damaged cards.		

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62	5.4.5	The employer will request the DTCs (Phase 2) in batches of 1,000,000 (1 million) from the bidder. The bidder shall be able to successfully deliver the request amount within 1 month from the date of the employer making the request.	The employer will request the DTCs (Phase 2) in batches of 1,000,000 (1 million) from the bidder. The bidder shall be able to successfully deliver the request amount within 2 month from the date of the employer making the request.												
62	5.4.6	Penalty charged for any delay delivering DTCs is LKR 100,000.00 per day.	Penalty charged for any delay delivering DTCs is 1% of the value of a batch of 1,000,000 DTCs.												
62	5.4	[Item 5] – Digital Transactions Card (DTC) and Personalization	<p>Clause 5.4 is amended to add the following new clause</p> <p>5.4.7 SLA for the Personalization and Quality Assurance</p> <p>(a) First 2 years warranty support SLA</p> <table border="1"> <thead> <tr> <th>Severity Level</th> <th>Description</th> <th>Type of Issues / incident</th> </tr> </thead> <tbody> <tr> <td>Critical (24 x 7 (excluding public holidays))</td> <td>Personalization related equipments and/or Quality assurance equipments cannot function or degraded performance</td> <td>Any component issue/ fault</td> </tr> </tbody> </table> <p>(b) Remaining 3 years warranty support SLA 2</p> <table border="1"> <thead> <tr> <th>Severity Level</th> <th>Description</th> <th>Type of Issues / incident</th> </tr> </thead> <tbody> <tr> <td>Critical (24 x 5 (Monday to Friday (excluding public holidays))</td> <td>Personalization related equipments and/or Quality assurance equipments cannot function or degraded performance</td> <td>Any component issue/ fault</td> </tr> </tbody> </table>	Severity Level	Description	Type of Issues / incident	Critical (24 x 7 (excluding public holidays))	Personalization related equipments and/or Quality assurance equipments cannot function or degraded performance	Any component issue/ fault	Severity Level	Description	Type of Issues / incident	Critical (24 x 5 (Monday to Friday (excluding public holidays))	Personalization related equipments and/or Quality assurance equipments cannot function or degraded performance	Any component issue/ fault
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76	7.1.8	<p>7.1 [Item 1] - Enrolment Stations</p>	<p>7.1 [Item 1] - Enrolment Stationz – New item specification has been added – 7.1.10 Photo background light color board</p> <table border="1"> <thead> <tr> <th rowspan="2">Item</th> <th rowspan="2">Minimum Specification</th> <th colspan="2">Compliance</th> <th rowspan="2">Reference (Section No and Page NOs)</th> </tr> <tr> <th>Yes /No</th> <th>If “No” Bidder’s response</th> </tr> </thead> <tbody> <tr> <td rowspan="3">Photo background light color board</td> <td>6 feet high</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 feet width</td> <td></td> <td></td> <td></td> </tr> <tr> <td>RAL7047 color code</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Item	Minimum Specification	Compliance		Reference (Section No and Page NOs)	Yes /No	If “No” Bidder’s response	Photo background light color board	6 feet high				3 feet width				RAL7047 color code							
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114	10	Implementation Schedule	Refer attached <b>Annex 5</b> for the revised implementation schedule.

All Bidders shall comply with this Addendum No 03 to the Bidding Document Volume 01, 02 and 03.

Chairman  
Cabinet Appointed Procurement Committee  
Ministry of Telecommunication and Digital Infrastructure  
79/1, 1<sup>st</sup> Floor, 5<sup>th</sup> Lane, Colombo 03, Sri Lanka  
29<sup>th</sup> July, 2016

**Appendix 7: Terms and Procedures for Payment (Revised)**

Subject to the provisions of GC clause 12 (Terms of Payment), the Employer shall pay the Contract Price to the Contractor in the manner specified below. Except as otherwise noted all payments shall be paid for the portion of contract price corresponding to the IT Products and/or services, actually delivered, installed or operationally accepted at unit prices and in the currencies specified in the Price Schedules of the Contract Agreement.

No	Description	Payment	Against
<b>a</b>	Advance Payment	Fifteen percent (15%) of the entire Contract Price, exclusive of all Recurrent Costs.	Receipt of a claim accompanied by the Advance Payment Bank Guarantee for same amount.
<b>b</b>	Successful UAT sign-off include the following: (i) Completion of NDI hosting Infrastructure (Project Component 6) (ii) Completion of the NDI software solution (Project component 3) (iii) Certificate Authority and related services (Project component 7) (iv) Portable units (Project component 2)	(i) 60% of the Total price of Project component 6 (ii) 60% of the Total price of Project component 3 (iii) 60% of the Total price of Project Component 7 (iv) 70% of the Total price of Project component 2	Receipt of a claim accompanied by the UAT Certificates issued by Employer
<b>c</b>	Successful UAT sign off include the following (i) Establishment of enrolment stations at Colombo NDF Districtcentre (Project component 1) (ii) Training of enrolment staff at Colombo NDF Districtcentre (Project component 4) (iii) Delivery of (Phase 1) DTC cards (Project component 5)	(i) 70% of the total price of the enrolment station Colombo District center–Project component 1 (ii) 80% of the total price of the enrolment station Colombo NDF District Center–Project component 4 (iii) 80% of the total price of the Project component 5	Receipt of a claim accompanied by the UAT Certificates issued by Employer

<b>d</b>	Successful UAT sign off of the following (i) Establishment of enrolment stations at all other NDF centers (Project component 1) (ii) Training of enrolment staff at all other NDF centers (Project component 4)	(i) 70% of the total price of the each NDF Centre(Project component 1). (ii) 80% of the total price of the each NDF Centre(Project component 4).	Receipt of a claim accompanied by UAT certificate issued by Employer
<b>e</b>	Successful acceptance of the following DTC (Phase 2) Cards (Project component 5)	60% of each batch of one million DTC cards delivered and accepted up to OAT (Project component 5)	Receipt of a claim accompanied by the acceptance certificate issued by Employer
<b>f</b>	Successful UAT sign off of the HTM Solution (Project component 8)	80% of the total price of Project component 8)	Receipt of a claim accompanied by UAT Certificate issued by Employer
<b>g</b>	Achieving successful OAT (Operational Acceptance Test)	Release of the remaining balances of deliverables delivered and accepted up to OAT by retaining 5% of the total contract price being the retention.  “Release of retention of 05% of the total contract price shall be after period of one year from the date of OAT. Retention may be released upon receipt of Advance Payment Bank Guarantee in the format given in the Bidding Document for same amount after completion of six (06) months period from OAT”.	Receipt of a claim accompanied by the OAT Certificate issued by Employer
<b>i</b>	Successful acceptance of the following Remaining balance of DTC (Phase 2) Cards (Project component 5)	80% of each batch of one million DTC cards delivered and accepted after OAT (Project component 5)	Receipt of a claim accompanied by the acceptance certificate issued by Employer

In accordance with GC 12.4 the Employer shall pay interest to the Contractor. The applicable interest rates are:

For local Currency: SLIBOR plus 1% per annum

For Foreign Currency: 3 months USD LIBOR plus 1% per annum

## Revised - 2.1 Bidder Information Sheet

## 1. Qualification of the Bidder

## 2.1. Bidder Information Sheet

All Bidders whether they be individual firms, each partner of a Joint Venture, and a named, Sub-Contractor(s) for highly specialized components of the Products and/or Services, which are Bidding, must complete the information in this form. All Bidders that complete this sheet should also complete the further Qualification Forms provided in this section.

Date: \_\_\_\_\_

Invitation for Bid No.: \_\_\_\_\_

Please note that a written authorization needs to be attached to this sheet as required by ITB 24.2.

<input type="checkbox"/> Bidder's Information		
<b>Bidder's legal name</b>		
<b>In case of JV, legal name of each partner</b>	<b>Lead Partner</b>	
	<b>Other Partner (s)</b>	
<b>Bidder's actual or intended country of registration</b>	<b>Bidder (if Single entity)</b>	
	<b>Lead Partner (if a JV)</b>	
	<b>Other Partner (s) (if a JV)</b>	
<b>Bidder's year of registration</b>	<b>Bidder (if Single entity)</b>	
	<b>Lead Partner (if a JV)</b>	
	<b>Other Partner (s) (if a JV)</b>	
<b>Bidder's legal address in country of registration</b>	<b>Bidder (if Single entity)</b>	
	<b>Lead Partner (if a JV)</b>	

	<b>Other Partner (s) (if a JV)</b>	
<b>Bidder's authorized representative</b> (name, address, telephone numbers, fax numbers, e-mail address)		
<p><b>Attached are copies of the following original documents.</b></p> <ul style="list-style-type: none"> <li>(a) In case of single entity, articles of incorporation or constitution of the legal entity named above, in accordance with ITB 4.1 and 4.2.</li> <li>(b) Authorization to represent the firm or JV named in above, in accordance with ITB 24.2.</li> <li>(c) In case of JV, letter of intent to form JV or JV agreement, in accordance with ITB 4.1.</li> <li>(d) In case of a government-owned entity, any additional documents not covered under (a) above required to comply with ITB 4.5.</li> </ul>		

**Revised - Bidder's Price Schedules (6.2)**

**6.2. Bidder's Price Schedules**

**6.2.1. IT Products and Services Provided and Installed**

- (a) Costs MUST reflect prices and rates quoted in accordance with ITB Clauses 20 and 21 and all terms and conditions included in the Bidding Document. Bidders shall enter a code representing the country of origin of all imported products.
- (b) The Bidders are required to list all the products/goods/items required for implementation, operations and maintenance of Information System and Related Services for .....in line with the requirements stated in the Bidding document. The quantity indicated by the Bidders in the tables below should comply with the requirements specified in the Bidding Document.
- (c) The unit cost included by the Bidder in the formats below for the training courses shall remain valid for the entire Contract period including managed service period, warranty and post warranty period. The same unit cost shall be used for arriving at the cost of additional training to be provided by the Bidder, if asked by Employer, apart from what is indicated in the table below.
- (d) The cost quoted in the table below for the ICT infrastructure items shall be inclusive of cost of supply/installation and commissioning.

Note : Bidders shall provide a comprehensive /Project component wise / module wise Bill of Quantities/Materials up to part number level for both software and Hardware items.

Serial Number	Product and /or Service Item Description	Country of Origin	Qty	Unit Prices / Rates			Total Price (Qty*unit price)		
				Supplied Locally	Supplied from outside the Employer's Country		Supplied Locally	Supplied from outside the Employer's Country	
				[local currency]	[local currency]	[foreign currency]	[local currency]	[local currency]	[foreign currency]
1									
2									
3									
..									
..									
..									
..									
..									
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..									
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..									
..									
n									
	<b>Total Cost of other items/services</b>								
	<b>Total Prices: Products and /or Services (for entry in Grand Summary Cost Table)</b>								

<b>Name of Bidder :</b>	<b>Authorized Signature of Bidder :</b>



**Applicable Marking scheme for Features/Requirements exceeding the minimum requirement**

		Up to - 80/100	Remaining - 20/100		
Item	Item Description	Weight for 80 Marks	Features exceeding the minimum requirements/ specifications	Priority	Weight for additional 20 Marks
1	Enrolment Stations. [Supply, Delivery, Installation and Commissioning of data collection equipments, computer hardware and furniture at enrolment Stations located at NDF centers]	10%	1 Performance 2 Security 3 Ease-of-use	1 2 2	10%
2	Portable Units [[Supply, Delivery, Installation and Commissioning of data collection portable equipments]	5%	1 Performance 2 Security 3 Ease-of-use	1 2 2	5%
3	Centralized NDI Software Solution. [Setting up of a centralized software solution to capture, store, update collected NDI data and authenticate during operations]	25%	1 Security 2 Integrity 3 Performance 4 Auditing 5 Accuracy 6 Storage 7 Interoperability	1 1 2 3 3 3 3	25%

			8 Scalability	3	
			9 Qualification of experts	3	
4	Training. [Training of staff associated with collection of data]	5%	1 Methodology 2 Trainers Qualification	1 2	5%
5	Digital Transaction Cards (DTCs). [Supply, delivery, installation, commissioning, personalisation and issuance of Digital Transaction Cards (DTC) and related equipments] + Life cycle management	15%	1 Security 2 Performance 3 Auditing 4 Integrity 5 Scalability	1 2 2 3 3	15%
6	NDI Hosting Infrastructure. [Supply, delivery, installation and commissioning of systems infrastructure to host the proposed centralized NDI software solution]	10%	1 Security 2 Integrity 3 Storage 4 Performance 5 Scalability 6 Interoperability	1 1 1 2 2 3	10%
7	Certificate Authority and services. [Supply, delivery, installation and commissioning of the Certificate Authority and establishment of Services]	20%	1 Security 2 Integrity 3 Storage 4 Auditing 6 Performance 7 Interoperability	1 2 2 2 3 3	20%

			8 Scalability	3	
8	HTM System. Development of Fund Transfer module for the Ministry of Finance	10%	1 Security	1	10%
			2 Integrity	1	
			3 Qualification of experts	1	
			4 Design	2	
		100%			100%

## Annex 5

### 10. Implementation Schedule (Revised)

No	Item:	Description:	Deadline:
1	Successful acceptance of the following:	<ol style="list-style-type: none"> <li>1 Completion of NDI hosting Infrastructure</li> <li>2 Completion of the NDI software solution</li> <li>3 Certificate Authority and related services</li> <li>4 Delivery of Portable units</li> <li>5 Related Reports</li> </ol>	6 months from the contract effective date
2	Successful acceptance of the following:	<ol style="list-style-type: none"> <li>1 Establishment of enrolment stations at Colombo NDF District Center</li> <li>2 Training of enrolment staff at Colombo NDF District Center</li> <li>3 Delivery of (Phase 1) DTCs</li> <li>4 Related Reports</li> </ol>	6 months from the effective date of the contract
3	Successful UAT acceptance of the following:	<ol style="list-style-type: none"> <li>1 User Acceptance Test (UAT) Certification</li> </ol>	7 <sup>th</sup> month, from the contract effective date
4	Successful acceptance of the following:	<ol style="list-style-type: none"> <li>1 Establishment of enrolment stations at all other NDF center</li> <li>2 Training of enrolment staff at all other NDF centers</li> <li>3 Successful personalization of DTCs</li> <li>4 Related reports</li> <li>5 Monthly operational report</li> </ol>	12 months from the date of successful UAT acceptance
5	Successful acceptance of the following:	<ol style="list-style-type: none"> <li>1 Household Transfer Management (HTM) system</li> </ol>	8 months from the contract effective date
6	Successful Acceptance of the following:	<ol style="list-style-type: none"> <li>1 Operation Acceptance Test (OAT) Certification</li> </ol>	13 <sup>th</sup> month, from the date of successful UAT acceptance
7	Successful acceptance of the following	<ol style="list-style-type: none"> <li>1 DTC (Phase 2)               <ol style="list-style-type: none"> <li>1.1 Batches of 1 million DTCs (Phase 2)</li> <li>1.2 Maximum of 14 batches.</li> </ol> </li> </ol>	Within 2 months from the date of employers request for a 1 million batch.
8	Successful Acceptance of the following;	<ol style="list-style-type: none"> <li>1 Related reports</li> <li>2 Monthly operational report</li> </ol>	Delivered Quarterly during the 4-year operational time period.