



Information and Communication Technology Agency of Sri Lanka

REQUEST FOR EXPRESSIONS OF INTEREST

Assignment Title: Hiring of Business Analyst for Household Transfer Management Project

Assignment Number: ICTA/GOSL/CON/IC/2016/118

Information and Communication Technology Agency of Sri Lanka (ICTA) is the apex government agency for Information and Communication Technology (ICT) in Sri Lanka which has been mandated to take all necessary measures to implement the Government's Policy and Action Plan in relation to ICT. Government of Sri Lanka has proposed for a fully integrated and an automated centralized system to manage all Welfare and Safety Net Programs in Sri Lanka (HTM Project), in order to ensure the effective use of household transfers and to include rationalization of costs. Further, going in line with supplying of national ICT requirements along with other eGovernment initiatives, ICTA is currently working on a range of projects coming under different scope levels and schedules which are ultimately based on this Project.

In catering to these different requirements that are in almost equal priority stages, it has been identified that a clear understanding of each individual system needs to be obtained and documented strictly and carefully. Further, it is a critical requirement to follow a formal mechanism to all such analysis and the documentation work as the stakeholders are different from a project to another. Hence, ICTA intends to obtain the service of Individual Business Analyst (Local) to carry out business analysis related activities, in relation to HTM Project and other linked projects.

ICTA now invites Expressions of Interest from eligible, qualified and experienced Individual Consultants who are interested in taking up this assignment. Interested consultants are requested to respond to this request by submitting the required details including the following with documentary evidence to demonstrate qualifications, previous experience in carrying out similar assignments, technical capabilities, and appropriate expertise

- (1) Detailed CV/Resume
- (2) Cover letter highlighting relevant experience, expertise etc in the respective area
- (3) Brief description of approach/work plan to the task

The "Brief of Scope" and "CV format" documents are now available at ICTA website <https://www.icta.lk/procurement/>.

Consultant will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of Consultants. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from Procurement Division - ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and -email: procurement@icta.lk.

Expressions of Interest including all requested information must be delivered no later than **1500 hrs on September 09, 2016** either: (i) electronically to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Director - Procurement, C/o, Managing Director, ICTA, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

Envelope containing the Expressions of Interest and subject field of e-mail should be marked “Expressions of Interest for **Hiring of Business Analyst for Household Transfer Management Project - ICTA/GOSL/CON/IC/2016/118**”

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August 26, 2016