



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA

REQUEST FOR EXPRESSIONS OF INTEREST

Assignment Title: Revamping websites of District and Divisional Secretariats

Assignment Number: ICTA/GOSL/CON/LCS/2016/35

Information and Communication Technology Agency of Sri Lanka (ICTA) is the apex government agency for Information and Communication Technology (ICT) in Sri Lanka which has been mandated to take all necessary measures to implement the Government's Policy and Action Plan in relation to ICT.

The Government of Sri Lanka (GoSL) is the principal service provider for citizens of the country. Every citizen will need to interact with government organizations for various information and requirements/services throughout the lifetime. Presently, Information and Communication Technology based communication strategies are becoming more popular over traditional communication methods in providing more citizen friendly, up to date and interactive information to the public. As a result, government organizations in many countries use various strategies to be more citizen friendly, in providing information and services. Providing information over the Internet through official websites is one such strategy.

Most of the ministries and departments now provide their services through Districts and Divisional Secretariats where they have become key citizen service delivery points. Hence, ICTA intends to obtain the services of a web development firm to develop a set of web templates for District and Divisional Secretariats for enabling those organizations to have unique web appearance and revamp all district and divisional secretariat websites with latest Joomla version to minimize its security vulnerabilities.

ICTA now invites Expressions of Interest (EOIs) from eligible web development firms that are willing to undertake this assignment. EOI must include requested information as specified in the "EOI Information Form" along with documentary evidence in support of core business and years in business, Financial, Business and Administrative strength/standing, qualifications in the field of assignment, experience in carrying out assignments of a similar nature and complexity, technical and managerial organization of the firm, technical capabilities and appropriate skills of key staff of the organization and other relevant information.

The "Brief of Scope" and "EOI Information Form" documents are now available at ICTA for further information. Interested parties may download these documents from the website <https://www.icta.lk/procurement/>

Consultant firms will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of consultants; following Least Cost Selection (LCS) method. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from Procurement Division - ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and -email: procurement@icta.lk.

Expressions of Interest including all requested information must be delivered no later than **1500 hrs on September 13, 2016** either: (i) electronically to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Director - Procurement, C/o, Managing Director, ICTA, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

Envelope containing the Expressions of Interest and subject filed of e-mail should be marked **“Revamping websites of District and Divisional Secretariats – ICTA/GOSL/CON/LCS/2016/35”**

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August 29, 2016