



Information and Communication Technology Agency of Sri Lanka

Invitation for Bids (IFB)

PROCUREMENT OF SUPPLY AND DELIVERY OF LAPTOP COMPUTERS FOR REGISTRAR GENERALS DEPARTMENT

IFB No: ICTA/GOSL/GOODS/NCB/2016/36

1. The Chairman, Project Procurement Committee (PPC), on behalf of Information and Communication Technology Agency of Sri Lanka (ICTA), now invites sealed bids from eligible and qualified bidders for procurement of supply and delivery of laptop computers for Registrar General Department as specified in the Schedule of Requirements of the bidding document.

A brief summary of the requirement is given in Table below;

Item	Quantity /Units
Laptop Computers	331

2. Bidders are required to bid for the total quantity of Laptop Computers as listed above. Partial bids shall be treated as non-responsive and shall be rejected.
3. Bidding will be conducted using the National Competitive Bidding (NCB) procedure that shall be governed by the procurement guidelines of Government of Sri Lanka and is open to all eligible bidders that meet the eligibility and qualification requirements specified in the bidding documents.
4. Interested eligible bidders may obtain further information from Procurement Division - ICTA, 160/24, Kirimandala Mawatha, Colombo 05 and inspect the bidding documents free of charge during office hours on working days commencing from **August 25, 2016** at the office of ICTA at the above address. Telephone: 2369099, Facsimile: 2369091, Email: procurement@icta.lk. Bidding documents are also available on <https://www.icta.lk/procurement/> only for inspection purposes.
5. A complete set of Bidding Documents in English Language may be purchased by interested bidders on submission of a written application on company letter heads and upon payment of a non-refundable fee of Sri Lankan Rupees Twelve Thousand Five Hundred (LKR 12,500.00) effective from **August 25, 2016** during office hours on working days from the office of the ICTA at 160/24, Kirimandala Mawatha Colombo 05. The method of payment will be by cash.

6. A Pre-bid meeting which potential bidders may attend will be held on **September 08, 2016 at 1400 hrs (2.00 p.m.)** at the office of ICTA at the above address. The bidders are advised to attend this pre-bid meeting.
7. Bids must be delivered to Director/Procurement and Head of Administration, C/o Managing Director/Chief Executive Officer, Information and Communication Technology Agency of Sri Lanka (ICTA), 160/24, Kirimandala Mawatha , Colombo 05 at or before **1500 hrs on September 27, 2016** Late Bids and Bids sent electronically will not be accepted and will be rejected.
8. All Bids shall be accompanied by Bid Securities in the form of a Bank Guarantee using the format given with the bidding documents in the amount of Sri Lankan Rupees Two Hundred Fifty Thousand (LKR 250,000.00)
9. Bids shall be valid for a period of 60 days from the date of deadline for submission of the bids.
10. Bids will be opened immediately after the deadline for submission of bids, in the presence of bidders and/or their authorized representatives who choose to attend in person at the address stated above (in Para 7).
11. ICTA will not be responsible for any costs or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairman
Project Procurement Committee
Information and Communication Technology Agency of Sri Lanka (ICTA),
160/24, Kirimandala Mawatha, Colombo 05

August 24, 2016