



**Information and Communication Technology Agency of Sri Lanka**

**Invitation for Bids (IFB)**

**PROCUREMENT OF THE SERVICES OF MANAGING PARTNERS TO COORDINATE OPERATIONAL ACTIVITIES OF SMART SOCIAL CIRCLES FOR CITIZEN EMPOWERMENT PROJECT - IFB No: ICTA/GOSL/SER/NCB/2016/45**

1. Information and Communication Technology Agency of Sri Lanka (ICTA) which functions under the purview of Ministry of Telecommunication and Digital Infrastructure, has planned for implementation of several initiatives across the government by developing and improving digital infrastructure as a key area to increase the efficiency of the government processes and to provide government services effectively and efficiently in line with the national policy of 'Digitization of Economy'.
2. SMART Social Circle for citizen empowerment is one of prioritised initiatives planned by the ICTA to be implemented to empower citizen through information and communication technologies and to promote use of Social Media to improve their living standards by enhancing their income generation and improving living environment by becoming digitally literate. Main objective of this assignment is to coordinate and administer operational activities of the SMART Social Circles by providing required services effectively and efficiently.
3. As a rapid implementation approach, it has been decided to parallelly implement this project islandwide covering all districts and project scope has been divided into five assignments as given in the table below.

Assignment No	Number of Districts	Number of Divisional Secretariat Divisions	Number of Grama Niladari Divisions	Number of Knowledge Agents	Number of Smart Social Circles
1	5	21	206	2060	206
2	5	24	179	1790	179
3	6	25	184	1840	184
4	5	11	53	530	53
5	4	23	178	1780	178

Bidders, at their options are allowed to bid for any single assignment or for a combination of assignments or for all assignments. Each assignment shall be evaluated separately and discounts may be offered separately for each assignment. One bidder shall be awarded maximum of only two assignments.

4. The Chairman, Project Procurement Committee (PPC), on behalf of Information and Communication Technology Agency of Sri Lanka (ICTA), now invites sealed Bids from eligible and qualified Bidders for Procurement of the services of Managing Partners to coordinate operational activities for SMART Social Circle for citizen empowerment.

5. Bidding will be conducted using the National Competitive Bidding (NCB) procedure as defined in Procurement Guidelines of Democratic Socialist Republic of Sri Lanka (GoSL) and is open to all eligible Bidders that meet the qualifications requirements specified in the Bidding Documents.

6. Interested eligible Bidders may obtain further information from Mr. Gamini Karunaratne, Director-Procurement and Head of Administration, ICTA, 160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05 and inspect the Bidding documents free of charge during office hours (0900 Hrs 1700 Hrs) on working days commencing from **September 20, 2016** at the office of ICTA at the above address. Telephone: 2369099, Facsimile: 2369091 email: procurement@icta.lk. Bidding documents are available on <https://www.icta.lk/procurement/> only for reference purposes and interested eligible Bidders shall purchase the Bidding Documents as described in paragraph (7) below.

7. A complete set of Bidding Documents in English Language may be purchased by interested Bidders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees Twenty Thousand (LKR 20,000.00) effective from **September 20, 2016** during office hours on working days from the office of the ICTA at the address given in paragraph (6) above. The method of payment will be by cash.

8. A pre-bid meeting which potential Bidders may attend will be held at **1400 Hrs (2.00 PM) on October 04, 2016** at the office of ICTA at the address given in paragraph (5) above.

9. Bids in hard copies must be delivered (Ref. Section-20 of ITB) to Director- Procurement and Head of Administration, C/o Managing Director/Chief Executive Officer, Information and Communication Technology Agency of Sri Lanka (ICTA), 160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05 at or before 1500 Hrs (**3.00 P.M**) on **October 20, 2016**. Late Bids will not be accepted and will be rejected.

10. All Bids must be accompanied by a Bid Security in the form of a Bank Guarantee using the format given in the Bidding Documents in the following amounts in Sri Lankan Rupees (LKR).

Assignment No	Amount of Bid Security
1	LKR 350,000.00
2	LKR 300,000.00
3	LKR 300,000.00
4	LKR 125,000.00
5	LKR 300,00000

11. Bids shall be valid for a period of 90 days from the date of deadline for submission of the Bids.

12. Bids will be opened immediately after the deadline for submission of bids, in the presence of Bidders or their authorized representatives who choose to attend in person at the office of ICTA at the address given in paragraph (9) above.

13. ICTA will not be responsible for any costs or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairman  
Project Procurement Committee  
Information and Communication Technology Agency of Sri Lanka (ICTA),  
160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05

September 17, 2016