



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA

REQUEST FOR EXPRESSIONS OF INTEREST

Assignment Title: Procuring a consultant firm to standardize governance and compliance documents of online payment service

Assignment Number: ICTA/GOSL/CON/CQS/2016/175

Information and Communication Technology Agency of Sri Lanka (ICTA) is the apex government agency for Information and Communication Technology (ICT) in Sri Lanka which has been mandated to take all necessary measures to implement the Government's Policy and Action Plan in relation to ICT.

ICTA as the apex government organization of ICT development across all sectors of the country is responsible of aligning entire country with the national policy of 'Digitization of Economy'. Therefore, ICTA implements several initiatives to provide efficient and effective services to the citizens and businesses. Improvements and developments of digital infrastructure is one of the key initiative implemented towards achieving the above objective

ICTA in collaboration with the ministry of finance, has taken the initiative of bringing up digital commerce with ease in Sri Lanka by introducing "The Online Payment Service". Currently governance documents of online payment service are not standardized as per the industry standards therefore to standardize the governance and compliance documents it intends to engage a consultant firm with relevant industry experience.

ICTA now invites Expressions of Interest (EOIs) from firms that are willing to undertake the above assignment. EOI must include requested information as specified in the "EOI Information Form" along with documentary evidence in support of core business and years in business, Financial, Business and Administrative strength/standing, qualifications in the field of assignment, experience in carrying out assignments of a similar nature and complexity, technical and managerial organization of the firm, technical capabilities and appropriate skills of key staff of the organization and other relevant information.

The "Brief of Scope" and "EOI Information Form" documents are now available at ICTA for further information. Interested parties may download these documents from the website <https://www.icta.lk/procurement/>

Consulting firms will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of Consultants; following Consultants Qualification Selection (CQS) method. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from Mr. Gamini Karunaratne, Director Procurement and Head Administration, ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and -email: procurement@icta.lk.

Expressions of Interest including all requested information must be delivered no later than **1500 hrs on January 13, 2017** either: (i) electronically to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Director – Procurement and Head Administration C/o, Managing Director/Chief Executive Officer, ICTA, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

Envelope containing the Expressions of Interest and subject filed of e-mail should be marked **“Procuring a consultant firm to standardize governance and compliance documents of online payment service - ICTA/GOSL/CON/CQS/2016/175”**

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