

Expression of Interest (EOI) - Information form

1. Project Data & Consulting Firm

Contract Name :	Implementing a Project Performance Monitoring system for ICTA
Contract Number :	ICTA/GOSL/CON/OC/QCBS/2017/02
Name of Consulting Firm :	

2. Eligibility

Declaration

We hereby declare that:

- (i) We have read the advertisement, and the Terms of Reference (TOR), for this assignment;
- (ii) We have not been engaged to prepare EOI as a firm, sub consultancy, or joint venture; and
- (iii) No full-time or part-time or contracted expert employed by our firm, consortium, association sub consultancy, or joint venture has been engaged to prepare such EOI.

We further confirm that, if any of one or more of our experts is engaged to prepare EOI for any resulting assignment as part of our work product under the assignment to which this advertisement relates, our firm and any such expert(s) will be disqualified from short-listing and/or participation in such follow-on assignment.

Lead Firm	
Signed by:	
Position :	
Associate/Partner 1	
Signed by:	
Position :	
Associate/Partner 2	
Signed by:	
Position :	
Associate/Partner 3	
Signed by:	
Position :	

3. Management Competence (Please answer each question in one paragraph of 3-5 sentences)

(a) If you are proposing an association such as sub-consultancy or a joint venture (J/V), outline the rationale for and benefits of the “association.” Outline proposed management coordination of the “association,” including the role of each firm.

(b) Does your firm/consortium/association/sub-consultancy/joint-venture (J/V) have standard policies, procedures or practices in place that promote quality in: the workplace, your interaction with clients, and the outputs you produce? If yes, describe briefly.

(c) Does your firm/consortium/association/sub-consultancy/joint venture have a dedicated unit or staff solely responsible for quality assurance? If yes, describe briefly.

(d) How will you ensure the quality of your firm’s/consortium’s/association’s/sub-consultancy’s/join venture’s performance over the life of this assignment?

(e) How will your firm/consortium/association/sub consultancy/joint venture deal with any complaints concerning the performance of the staff or the quality of the reports submitted for this consulting assignment? What internal controls are in place to address and resolve complaints?

4. Technical Qualifications

Based on the attached project reference sheets (Annex 1) and the firm's performance, highlight the technical and general qualifications including experience of your firm/consortium/association/sub consultancy/joint venture (maximum of 4 pages). When the firm submitting the information special attention should be given to the following areas and the project specific references should be given clearly.

- 4.1 Explain your past project experience by describing 3 projects using the Annex 1 (Give special attention for the following areas)
 - 4.1.1 SOA based architecture using RESTful approach. You are required to explain how API implementation, consumption, governance .etc (You are required to explain at least 2 projects)
 - 4.1.2 Explain how above middleware components were leveraged.
 - 4.1.3 Explain how open standards, interoperability aspects were leveraged and enterprise software architecture best practices were used in above systems.
 - 4.1.4 Explain the past project experiences related to multiple 3rd party integration in a single project.
 - 4.1.5 Explain the past project experiences related to ETL.
 - 4.1.6 Explain the past project experiences related to Big Data analytics and reporting/dashboards.
 - 4.1.7 Explain the past project experiences related to cloud deployment and usage of cloud native services (Specially on Azure).
 - 4.1.8 Elaborate how you have ensured non-functional requirements.
 - 4.1.9 Explain the past project experiences related to SQA
 - 4.1.10 Explain past project exposure with authentication and authorization (using OpenID/Oauth2) or any other enterprise level identification mechanism
- 4.2 Nature of the Firm as per the industrial classification (small/ Medium/large)
- 4.3 Core business of the firm
- 4.4 Financial and administrative (Organizational structure) strength certified by the audited financial reports for last three years.
- 4.5 Firm's history-number of years in software development business.
- 4.6 Technical & managerial organization of the firm, staff strengths and capabilities & appropriate skills of firm's staff.
- 4.7 Any other relevant information.

Annex (1)

Project Sheets

Indicate up to 1 reference projects that the firm/consortium/association//sub-consultancy/joint venture experiences are relevant.

Project 1 of.....

1.	Project Name	
2.	Name of Client	
3.	Client Reference (Contact Name & Contact Number)	
4.	Country	
5.	Participation	<input type="checkbox"/> As lead firm <input type="checkbox"/> As associate firm
6.	Cost of the Software project	LKR
7.	Source of Financing	
8.	Consultancy Services (should specifically indicate associate firm's staff allocations)	
	8.1 No. of staff	
	8.2 No. of person months	
9.	Length of Consultancy Assignment	
10.	Start Date (dd/mm/yyyy)	
11.	Completion Date (dd/mm/yyyy)	
12.	Name of Associate Firms (if any)	
13.	No. of Person-Months of Professional Staff Provided by Associated Firm(s)	
14.	Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed (should specifically indicate associate firm's staff involvement)	
15.	Detailed Description of the Project	
	15.1 Explain the project domain. (Example: HR, ERP, Welfare, Etc)	
	15.2 Size of the project. (Example: Number of concurrent users, Number of transactions per second/ minute/ hour)	
	15.3 Other information	
16.	Detailed Description of the Actual Services Provided by your Firm.	