



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

Assignment Title: Obtaining Services from a Consultancy Firm for the Support and Maintenance of e-Populations Register (e-PopReg) for 2017.

Assignment Number: ICTA/SG2/GOSL/CON/CQS/2017/001

Information and Communication Technology Agency of Sri Lanka (ICTA) is the apex government agency for Information and Communication Technology (ICT) in Sri Lanka which has been mandated to take all necessary measures to implement the Government's Policy and Action Plan in relation to ICT.

The Birth, Marriage and Death Certificates (BMD) is critical and essential for all important aspects in life such as education, employment, post disaster relief efforts and other government functions. Therefore, a robust, secured, centralized and consolidated citizen information system is essential to the country.

The Registrar General's Department with technical assistance from the Information and Communication Technology Agency (ICTA) of Sri Lanka has developed an electronic Population Register which contains basic information of all the citizens of Sri Lanka (e-Population Register project). called "People's Hub"; and it contains basic information of the citizens of Sri Lanka. As at present, the 'e-Population Register and the Birth Registration Module has been implemented in all 332 DS divisions.

The Consultant Procurement Committee on behalf of the ICTA invites eligible consulting firms to express their interest in providing their services described herein. Interested consultants must provide information indicating that they are qualified to perform the services (Brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills amongst staff).

The consultant will be selected based on Consultant Qualification (CQS) in accordance with the guidelines of the Government of Sri Lanka.

The consulting services ("the Services") primarily include:

1. Review and understand the overall architecture & design of the e-Population Register system
2. Review and understand business/ technical documents of e-PopReg system to determine the overall functional and technical scope of the system.
3. Take over the Support and Maintenance of the existing services with the commencement of the contract.
4. Provide support and maintenance while trouble shooting for the existing e-Population system for a period of 09 months ensuring efficient support to the e-Population Register System Help Desk.
5. Adopt a proper release procedure to release the patches/updates and deployment into the staging /production environments after completion of successful User Acceptance Test (UAT).
6. Work collaboratively with all stakeholders and attend to weekly progress meetings and management meetings.

The short listing criteria are:

- a) Experience of similar assignments in the past ten (10) years
- b) Experience working with public institutions in the South Asia region in the past ten (10) years
- c) Availability of staff with competence to carry out similar work.

Consulting firms may associate with other firms in the form of a joint venture or sub consultant to enhance their qualifications. Participation of sub consultant more than one Request for Expression of Interest (REOI) is not permitted under this consultancy.

The “Scope of Services” and the “REOI Information Form” is now available at ICTA and interested parties may download these documents from the website <https://www.icta.lk/procurement/>

Interested parties may obtain further information from Procurement Officer (Procurement Segment-2), ICTA by contacting via Phone: +94 11 2369099 Extension: 346, Fax: +94 11 2369091 and -email: procurementsg2@icta.lk.

Expressions of Interest including all requested information must be delivered no later than **15:00 hrs on April 25, 2017** either: (i) hand delivered or (ii) by post to the address; Managing Director, C/o, Procurement Officer (Procurement Segment-2), ICTA, 3rd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka. Envelope containing the Expressions of Interest to be marked **“Obtaining Services from a Consultancy Firm for the Support and Maintenance of e-Populations Register (e-PoPReg) for 2017”**

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