



Information and Communication Technology Agency of Sri Lanka

**Invitation for Bids/Proposals for an Office Premises to be taken on rent
ICTA/GOSL/SER/OC/NCB/2017/03**

Information and Communication Technology Agency of Sri Lanka (ICTA) that functions under the purview of the Ministry of Telecommunication and Digital Infrastructure is presently located at Kirimandala Mawatha, Colombo 05 intends to relocate its office at a suitable, safe and convenient location to be taken on rent in and around Colombo city limits due to want of additional space to meet urgent expansion of project activities.

The expected floor area looking for is approximately 30,000 square feet that should be in one building and should have all standard and required amenities with onsite and /or offsite parking facilities for Seventy Five (75) vehicles. Offsite parking facility shall be within the radius of 500 meters of the office premises proposed.

ICTA now invites sealed Bids/Proposals from Building Owners/Lease Holders for providing office premises on rent.

A complete set of Bidding Documents in English Language may be purchased by interested building owners/Lease Holders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees Twelve Thousand Five Hundred (12,500.00) effective from **May 08, 2017** during office hours on working days from the office of the ICTA at 160/24, 2nd floor, Kirimandala Mawatha, Colombo 05. The method of payment will be by cash.

Interested Building Owners/Lease Holders may obtain further information from Mr. Gamini Karunaratne, Director/Procurement, Information and Communication Technology Agency of Sri Lanka (ICTA), **160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05.** (Telephone: 2369099, Facsimile: 2369091, email: procurement@icta.lk).

Sealed Bids/Proposals with all relevant details must be delivered to Director/Procurement, C/o. Managing Director/Chief Executive Officer, Information and Communication Technology Agency of Sri Lanka (ICTA), 160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05 to be received at or before **1500 Hrs (3.00 P.M) on May 29, 2017.**

All Bids must be accompanied by Bid Securities in the form of a Bank Guarantee using the format given with the Bidding Documents or Bank Drafts in the amount of Sri Lankan Rupees Three Hundred Thousand (LKR 300,000.00).

ICTA has the right to accept or reject any Bid/Proposal without adducing any reasons and ICTA will not be responsible for any costs or any expenses incurred by the prospective building owners in connection with the preparation or delivery of Bids/Proposals.

Chairperson
Information and Communication Technology Agency of Sri Lanka (ICTA)
160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05
May 06, 2017