



**INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA**

**REQUEST FOR EXPRESSIONS OF INTEREST**

**Assignment Title: Individual Consultant (Full Time) for the Digital Libraries Project**

**Contract No: ICTA/GOSL/CON/IC/2017/22**

The Information and Communication Technology Agency of Sri Lanka (ICTA), functions under the preview of the Ministry of Telecommunication and Digital Infrastructure (MTDI), is the apex ICT institution of the Government of Sri Lanka. ICTA has planned to introduce Digital Libraries Project in collaboration with the National Library and Documentation Services Board. It is proposed to establish 26 Digital Libraries, one in each District and at the National library to provide convenient and affordable access to electronic information/eBooks and educational materials, whilst encouraging the usage of Digital Libraries. The required digital infrastructure, equipment and the capacity development will be provided by the ICTA to support the initiative.

ICTA wishes to obtain the services of an experienced Individual Consultant in the field of library and information management to introduce the Integrated Library Management System (ILMS) and Model Digital Library concept intended to be implemented under the Digital Library Project. ICTA hereby invites Expressions of Interest from qualified professionals to carry out the assignment.

Duration of the assignment: 01 year, commencing from August, 2017

Qualifications and experience:

Master's Degree in Library and Information Science (MLS) or equivalent from a recognized university
Minimum of 03 years' experience in the subject area with practical experience in implementing e-library solutions.
Excellent knowledge on Integrated Library Management System, i.e. "Koha"
In-depth knowledge on GOSL procedures, information policies and ethics.
Exposure to international library management systems
Experience in conducting knowledge sharing/training sessions on library automation

Interested individual consultants are requested to respond to this request by submitting the required details including the following with documentary evidences to demonstrate qualifications, previous experience in carrying out similar assignments, technical capabilities, and appropriate expertise;

- 1) CV/Resume (Please use the CV format uploaded on the ICTA website)
- 2) One-page cover letter highlighting relevant experience, expertise etc. in the respective areas
- 3) Approach, methodology, and work plan to accomplish the task(Max. 5 pages)
- 4) Expected all inclusive monthly fee (Lump Sum)

The "Terms of Reference" document is now available at ICTA, for further information interested consultants may download the document from the website <https://www.icta.lk/procurement/> for references.

Consultant will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of Consultants following Individual Consultants selection method. All interested parties are informed that all documentations shall be in English Language.

Interested consultants may obtain further information from Mr. Gamini Karunaratne, Director/Procurement of ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and email: [procurement@icta.lk](mailto:procurement@icta.lk).

Expression of Interest including all requested information must be delivered no later than **1500 hrs. on July 13, 2017** either: (i) electronically to; [procurement@icta.lk](mailto:procurement@icta.lk) or (ii) hand delivered or (iii) by post to the address; Director/Procurement, C/o, Managing Director/ Chief Executive Officer, ICT Agency of Sri Lanka, 2<sup>nd</sup> Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

Please mark clearly on the top left hand corner of the envelop or in the subject field of email **“Expressions of Interest for Individual Consultant (Full Time) for the Digital Libraries Project (ICTA/GOSL/CON/IC/2017/22)”**

Managing Director/Chief Executive Officer  
Information and Communication Technology Agency of Sri Lanka  
160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka

June 29, 2017