



**Information and Communication Technology Agency of Sri Lanka**

**Preliminary discussions on scanning of documents in vehicle registration files at  
Department of Motor Traffic**

The Information and Communication Technology Agency of Sri Lanka (ICTA) which functions under the purview of Ministry of Telecommunication and Digital Infrastructure, in collaboration with Department of Motor Traffic (DMT) is planning to initiate a project for digitizing the documents and to deploy an electronic Document Management System (DMS) at DMT. The key objective of this assignment is to capture digital images of the documents in the vehicle registration files, indexing, create a DMS with appropriate workflow, facility to retrieve data and integrate in to other systems.

ICTA intends to conduct a preliminary study as assess the latest industry standards, processes, modern technologies and specialized human resource capacities in this domain which can cover the above mentioned objectives.

The interested parties (Firms) willing to make presentation/demonstration to showcase their capabilities are hereby invited to provide names of the team who wish to attend with a company profile and get arranged a presentation and a discussion. All correspondence shall be in English language.

Interested parties may obtain further information from Mr. Gamini Karunaratne, Director Procurement or Ms. Rosemary Boudewyn, Senior Procurement Officer of ICTA by contacting via phone: +94 11 2369099, Fax: +94 11 2369091 and email: [procurement@icta.lk](mailto:procurement@icta.lk).

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