



**INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA
INVITATION FOR BIDS (IFB)**

**Procurement of Supply, Delivery and Installation of Hardware Items for e-NIPO
Project -IFB Number - ICTA/GOSL/GOODS/NCB/2017/02**

1. Information and Communication Technology Agency of Sri Lanka (ICTA) that functions under the purview of Ministry of Telecommunication and Digital Infrastructure (MTDI), intends to procure hardware items for National Intellectual Property Office project (e-NIPO project).
2. The Chairperson of the Project Procurement Committee (PPC), on behalf of Information and Communication Technology Agency of Sri Lanka (ICTA) invites sealed bids from eligible and qualified bidders for the Supply, Delivery and Installation of Hardware Items for e-NIPO Project. Detailed description of schedule of requirements is given in the Bidding Document.
3. Bidding will be conducted using the National Competitive Bidding (NCB) procedure that shall be governed by the procurement guidelines of the Government of Sri Lanka and is open to all eligible bidders that meet the eligibility and qualification requirements given in the bidding documents.
4. Interested bidders may obtain further information from Director-Procurement, ICTA, 160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05 and inspect the bidding documents free of charge during office hours on working days commencing from **September 07, 2017** at the office of ICTA at the above address. Telephone: 2369099, Facsimile: 2369091, email: procurement@icta.lk. Bidding documents are also available on ICTA website (<https://www.icta.lk/procurement/>) only for inspection purposes.
5. A complete set of Bidding Documents in English Language may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees Eight Thousand only (LKR 8000.00) effective from **September 07, 2017** during office hours on working days from the office of the ICTA at 160/24, 2nd floor, Kirimandala Mawatha, Colombo 05. The method of payment will be by cash.
6. A Pre-bid meeting which potential bidders may attend will be held at **1400 hrs (2.00 p.m) on September 18, 2017** at the office of ICTA at the above address. The bidders are advised to attend this meeting.
7. Bids must be delivered to Director-Procurement, C/o Chairperson, Information and Communication Technology Agency of Sri Lanka (ICTA), 160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05 at or before **1500 hrs (3.00 p.m) on September 29, 2017**. Late Bids and Bids sent electronically will not be accepted and will be rejected.
8. All Bids must be accompanied by Bid Securities in the form of a Bank Guarantee using the format given with the bidding documents in the amount of Sri Lankan Rupees Three Hundred Thousand only (LKR 300,000.00).
9. Bids shall be valid for a period of 90 days from the date of deadline for submission of the bids.

10. Bids will be opened immediately after the deadline for submission of bids, in the presence of bidders and/or their authorized representatives who choose to attend in person at the address stated above (in Para 6).
11. ICTA will not be responsible for any costs or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairperson
Project Procurement Committee
Information and Communication Technology Agency of Sri Lanka
160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05

September 06, 2017