



**INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA**

**Invitation for Quotations**

***PROCUREMENT OF SERVICE PROVIDER TO PROVIDE SERVICES FOR WORKSHOPS FOR GOVERNMENT OFFICIALS - IFQ NO: ICTA/GOSL/SER/NS/2017/01***

1. Information and Communication Technology Agency of Sri Lanka (ICTA) a government owned company incorporated under the laws of Sri Lanka, functions under the preview of Ministry of Telecommunication and Digital Infrastructure, now invites sealed quotations from eligible and qualified service providers to facilitate services of event management for workshops for government officials.
2. ICTA has decided to organize one day training programmes for Government Officials from District and Divisional Secretariats to provide training on District and Divisional websites. It has been planned to conduct 11 Training programmes in suitable locations throughout the country.
3. Interested eligible service providers may obtain further information from Procurement Officer, 160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05. Telephone: 2369099 Ext. 320, Facsimile: 2369091, Email: [procurement@icta.lk](mailto:procurement@icta.lk). Quotations are available on <https://www.icta.lk/procurement/> only for reference purposes and interested eligible Bidders shall purchase the Invitation for Quotations as described in paragraph (4) below.
4. Invitation for Quotation in English Language may be purchased by interested Bidders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees One Thousand (LKR 1,000.00) effective from **August 18, 2017** during office hours on working days from the office of the ICTA at the address given in paragraph (3) above..
5. Bids in hard copies must be delivered to Director Procurement, C/o Chairperson, Information and Communication Technology Agency of Sri Lanka (ICTA), 160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05 at or before **1500 Hrs (3.00 p.m.) on September 01 , 2017**. Late Bids will not be accepted and will be rejected.

Project Procurement Committee  
Information and Communication Technology Agency of Sri Lanka  
160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05

August 18, 2017