



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

PROCURE A CONSULTANCY FIRM TO DEVELOP A WEB DEVELOPMENT AND MANAGEMENT FRAMEWORK FOR GOVERNMENT WEB DEVELOPMENT PROJECTS

Assignment Number: ICTA/SG2/GOSL/CON/QCBS/2017/003

1. Information and Communication Technology Agency of Sri Lanka (ICTA) is the apex government agency for Information and Communication Technology (ICT) in Sri Lanka which has been mandated to take all necessary measures to implement the Government's Policy and Action Plan in relation to ICT.
2. The Consultant Procurement Committee on behalf of the ICTA invites eligible consulting firms to express their interest in providing their services described herein for a period of **four months**. Interested consultancy firms must provide information indicating that they are qualified to perform the services requested (Brochures, description of similar assignments, experience in similar conditions, and availability of appropriate skills amongst staff).
3. The Consultancy Firm will be selected based on Qualifications and Cost Based Selection (QCBS) method in accordance with the procurement guidelines of the Government of Sri Lanka.
4. The consulting services ("the Services") primarily include below, while covering full Terms of Reference:
 - a. The consultancy firm shall conduct a comprehensive analysis over the website development approaches at the local as well as international context
 - b. The consultancy firm shall develop a Web Development & Management Framework with applicable standards and guidelines covering the end to end process of the website development and management lifecycle.
 - c. The consultant firm is required to research, analyze requirements, conceptualize and develop the framework with applicable guidelines and policies.

Expression of Interest (EOI) must include requested information as specified in the "EOI Submission Form" along with documentary evidence in support of core business and years in business, Financial, Business and Administrative strength/ standing, qualifications in the field of assignment, experience in carrying out assignments of a similar nature and complexity, technical and managerial organization of the firm.

Consulting firms may associate with other firms or individual consultants in the form of a joint venture or sub consultant to enhance their qualifications. Participation of sub consultants in more than one Request for Expression of Interest (REOI) is not permitted under this consultancy.

The "Terms of Reference" and the "REOI Submission Form" is now available at ICTA and interested parties may download these documents from the website <https://www.icta.lk/procurement/>

Interested parties may obtain further information from Procurement Officer (Procurement Segment-2), ICTA by contacting via Phone: +94 11 2369099 Extension: 346, Fax: +94 11 2369091 and -email: procurementsg2@icta.lk.

EOI including all requested information must be delivered no later than **15:00 hrs on Thursday, 14 September 2017** either: (i) hand delivered or (ii) by post to the address; Managing Director, C/o, Procurement Officer (Procurement Segment-2), ICTA, 3rd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka. Envelope containing the Expressions of Interest to be marked **“Procure a Consultancy Firm to Develop a Web Development and Management Framework for Government Web Development Projects”**

Managing Director/ Chief Executive Officer
C/o Procurement Officer Segment-02
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