



Information and Communication Technology Agency of Sri Lanka

## Invitation for Bids

### An office premises to be taken on rent for Information and Communication Technology Agency of Sri Lanka

#### INVITATION FOR BIDS No: ICTA/GOSL/SER/OC/NCB/2017/04

Information and Communication Technology Agency of Sri Lanka (ICTA) that functions under the purview of Ministry of Telecommunication and Digital Infrastructure is presently located at Kirimandala Mawatha, Colombo 05 and it intends to relocate its office at a suitable, safe and convenient location to be taken on rent in Colombo city, specifically in Colombo 02/03/04/05/07/08 due to want of additional space to meet urgent requirements of expansion of project activities.

The expected office space effective floor area is approximately 30,000 square feet that should be in one building and should have all standard and required amenities with onsite parking facilities for Fifty (50) vehicles.

ICTA now invites sealed Bids from Building Owners/Lease Holders for providing office premises on rent.

A complete set of Bidding Documents in English Language may be purchased by interested Building Owners/Lease Holders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees Thirty Five Thousand (LKR 35,000.00) effective from **October 27, 2017** during office hours on working days from the office of the ICTA at 160/24, 2nd floor, Kirimandala Mawatha, Colombo 05. The method of payment will be by cash. Bidding documents are also available on ICTA website (<https://www.icta.lk/procurement/>) only for inspection purposes.

Interested Building Owners/Lease Holders may obtain further information from Director-Procurement, ICTA, 160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05. Telephone: 2369099, Facsimile: 2369091, email: [\*\*procurement@icta.lk\*\*](mailto:procurement@icta.lk)

Sealed Bids with all relevant details must be delivered to Director/Procurement, C/o. Chairperson, Information and Communication Technology Agency of Sri Lanka (ICTA), 160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05 to be received at or before **1500 Hrs (3.00 P.M) on November 20, 2017**.

All Bids must be accompanied by Bid Securities in the form of a Bank Guarantee using the format given with the Bidding Documents or Bank Drafts in the amount of Sri Lankan Rupees One Million (LKR 1,000,000.00).

ICTA has the right to accept or reject any Bid without adducing any reasons and ICTA will not be responsible for any costs or any expenses incurred by the prospective Building Owners/Lease Holders in connection with the preparation or delivery of Bids.

Chairperson  
Ministry Procurement Committee  
Information and Communication Technology Agency of Sri Lanka (ICTA)  
160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05

October 27, 2017