



Information and Communication Technology Agency of Sri Lanka (Pvt) Ltd

Invitation for Bids (IFB)

Service Provider to Facilitate Awareness Sessions for Users on Local Government Network - 2.0

IFB No: ICTA/SG2/GOSL/SER/NCB/2017/012

1. Information and Communication Technology Agency of Sri Lanka (Pvt) Ltd (ICTA) a government owned company incorporated under the laws of Sri Lanka, functions under the preview of Ministry of Telecommunication and Digital Infrastructure.
2. The Chairperson, Project Procurement Committee, on behalf of ICTA, now invites sealed Quotations from eligible and qualified service providers to facilitate Awareness Sessions for Users on “Local Government Network-2.0.
3. ICTA has decided to organize awareness sessions for Government Officials from Divisional Secretariats, Hospitals and Head Offices related to Ministries. It has been planned to conduct 11 awareness sessions in suitable locations throughout the country. Detailed descriptions of schedule of requirements is given in the Bidding Document.
4. Bidding will be conducted using the National Competitive Bidding (NCB) procedure as defined in Procurement Guidelines of Democratic Socialist Republic of Sri Lanka and is open to all eligible Bidders that meet the qualifications requirements specified in the Bidding Documents.
5. Interested eligible Bidders may obtain further information from ICTA website: <https://www.icta.lk/procurement/> or Procurement Division, Segment 2, ICTA, 160/24, 3rd Floor, Kirimandala Mawatha, Colombo 05 and inspect the bidding documents free of charge during office hours (09:00 Hrs - 16:00 Hrs) on working days commencing from October 13, 2017. Telephone: 2369099 Extension: 346, E-Mail: procurementsg2@icta.lk
6. A complete set of Bidding Documents in English Language may be purchased by interested Bidders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees Five Thousand (LKR 5000.00) effective from **October 13, 2017** during office hours on working days from the office of the ICTA at 3rd floor, 160/24, Kirimandala Mawatha, Colombo 05. The method of payment will be by cash.
7. A pre-Bid meeting which potential Bidders may attend will be held at **1100 Hrs** on **October 26, 2017** at the office of ICTA at the above address.

8. Bids must be delivered to **Procurement Officer (Segment-2), C/o Chairperson, Information and Communication Technology Agency of Sri Lanka (Pvt) Ltd, 3rd Floor, 160/24, Kirimandala Mawatha, Colombo 05** at or before **1430 Hrs (2:30 pm) on November 7, 2017**. Late Bids and Bids sent electronically will not be accepted and will be rejected.
9. All Bids must be accompanied by Bid Securities in the form of a Bank Guarantee using the format given with the Bidding Documents in the amount of **Sri Lankan Rupees One Hundred Seventy Thousand (LKR 170,000.00)**. Bids will be opened immediately after the deadline for submission of bids, in the presence of Bidders or their authorized representatives who choose to attend in person at the address stated above.
10. ICTA will not be responsible for any costs or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairperson

Project Procurement Committee

Information and Communication Technology Agency of Sri Lanka (Pvt) Ltd

160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05