



Invitation for Bids (IFB)

INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA (PRIVATE) LTD

Procurement of Supply, Delivery, Installation and Commissioning of All-in-One Computers, UPS and Multifunction Photocopiers for Land Registries and Colombo Municipal Council

IFB No: ICTA/SG2/GOSL/GOODS/NCB/2018/002

1. Information and Communication Technology Agency (ICTA) facilitates the implementation of Ease of Doing Business Index in collaboration with the Ministry of Development Strategies and International Trade. As part of its objective, it is identified to improve the infrastructure facilities at the Land Registries and Colombo Municipal Council. In order to achieve this, it is intended to procure **All-in-One Computers, UPS and Multifunction Photocopiers for Land Registries and Colombo Municipal Council.**
2. The Chairman, Project Procurement Committee (PPC), on behalf of ICTA, now invites sealed Bids from eligible and qualified Bidders for **Procurement of Supply, Delivery, Installation and Commissioning of All-in-One Computers, UPS and Multifunction Photocopiers for Land Registries and Colombo Municipal Council.**

Package No:	Name of the Package	IFB Number	Amount of Bid Security (LKR)
01	Procurement of Supply, Delivery, Installation and Commissioning of All-in-One Computers and UPS for Land Registries & Colombo Municipal Council (105 Units)	ICTA/SG2/GOSL/GOODS /NCB/2018/002/PK1	200,000.00
02	Procurement of Supply, Delivery, Installation and Commissioning of Multifunction Photocopiers for Land Registries (5 Units)	ICTA/SG2/GOSL/GOODS /NCB/2018/002/PK2	20,000.00

Bidders may bid for one Package or both Packages and should furnish separate Bid Security for each Package.

3. The Bidders should meet the following minimum qualification criteria:

Package 01: Procurement of All-in-One Computers and UPS

- Minimum average annual turnover of LKR 30 Million calculated as total certified payments received for contracts in progress or completed, within the last three (3) years;
- The bidder must be an accredited agent or authorized representative of the manufacturer to submit bids on behalf of the manufacturer.
- Manufacture of the product shall separately demonstrate offered brand that has been sold to minimum of 1000 units in Sri Lanka.
- Participation as a contractor, a management contractor, or as a subcontractor, supplying and installation of a minimum of 100 units of Personal Computers that have been successfully completed within the last three (3) years in Sri Lanka.

Package 02: Procurement of Multifunction Photocopiers

- The bidder must be an accredited agent or authorized representative of the manufacturer to submit bids on behalf of the manufacturer.
 - Participation as a contractor, a management contractor, or as a subcontractor, should have sold minimum of 100 units of Multifunction Photocopiers (Same Brand) over the last three (3) years in Sri Lanka.
4. Bidding will be conducted using the **National Competitive Bidding (NCB) procedure as defined in Procurement Guidelines of Democratic Socialist Republic of Sri Lanka (GoSL)** and is open to all eligible Bidders that meet the qualifications requirements specified in the Bidding Documents.
 5. Interested eligible Bidders may obtain further information from **Procurement Division, Segment 2, ICTA, No. 160/24, Kirimandala Mawatha, Colombo 05** and inspect the Bidding Documents free of charge during office hours (09:00 Hrs - 16:00 Hrs) on working days at the office of ICTA at the above address. Telephone: 011 2369099 Extension: 298 E-Mail: procurementsg2@icta.lk. Bidding documents are also available on ICTA Website (<https://www.icta.lk/procurement/>) only for inspection purposes.
 6. A complete set of Bidding Documents in English Language may be purchased by Interested Bidders on submission of a written application and upon payment of a non-refundable fee of **Sri Lankan Rupees Seven Thousand (LKR 7,000.00)** during office hours on working days from the office of the ICTA at the address given in paragraph (5) above. The Method of payment will be by cash.
 7. Bids must be delivered to the address given in paragraph (5) at or before **1500 hrs, 16 August 2018**. Late bids will be rejected. Bids will be opened immediately after the deadline of bid submission in the presence of the bidders' representatives, who choose to attend. All Bids

must be accompanied by a Bid Security in the form of a Bank Guarantee using the format given in the Bidding Document in the amounts indicated in para (2). **Bidders shall submit separate Bid Security for each Package.**

8. A pre-bid meeting which potential Bidders may attend will be held **11:00 hrs** on **7 August 2018** at the office of ICTA at the address given in paragraph (5) above.

Chairman
Project Procurement Committee
Information and Communication Technology Agency of Sri Lanka
No. 160/24, Kirimandala Mawatha
Colombo 05