



## Information and Communication Technology Agency of Sri Lanka

### Invitation for Bids (IFB)

#### Supply and Installation of Video Conferencing Facilities for Ministries and Government Institutions – Phase I of Stage 1

#### IFB No. ICTA/SG2/GOSL/NCB/GOODS/2018/001

1. The Chairman, Project Procurement Committee (PPC) on behalf of Information and Communication Technology Agency of Sri Lanka (ICTA) that functions under the purview of Ministry of Telecommunication and Digital Infrastructure, now invites sealed bids from eligible and qualified bidders for **Supply and Installation of Video Conferencing Facilities for Ministries and Government Institutions**.

Detailed description of the Requirements and Specifications is given in the bidding document.

2. Bidding will be conducted using the **National Competitive Bidding (NCB)** procedure that shall be governed by the procurement guidelines of the Government of Sri Lanka and is open to all eligible bidders that meet the eligibility and qualification requirements given below:
  - Minimum average annual turnover in last three (3) years shall be 1.5 times of the bid price.
  - Detailed list of similar local projects/orders that the bidder has completed successfully during the period of last three (03) years ending on the deadline of bid submission.
3. Interested eligible bidders may obtain further information from Procurement Division, Segment 2, ICTA, No. 160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05 and inspect the bidding documents free of charge during office hours (9:00 hrs – 16:00 hrs) on working days commencing from **July 2, 2018** at the office of ICTA at the above address. Telephone: 011 2369099, Facsimile: 011 2369091, email: [procurementsg2@icta.lk](mailto:procurementsg2@icta.lk). Bidding documents are also available on ICTA Website (<https://www.icta.lk/procurement/>) only for inspection purposes.
4. A complete set of Bidding Documents in English Language may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of **Sri Lankan Rupees Fifteen Thousand (LKR 15,000.00)** effective from **July 02, 2018** during office hours on working days from the office of the ICTA at 160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05. The method of payment will be by cash.

5. A Pre-bid meeting which potential bidders may attend will be held at **1100 hrs on July 12, 2018** at the office of ICTA at the above address. The bidders are advised to attend this meeting.
6. Bids must be delivered to Chairman, Project Procurement Committee, Information and Communication Technology Agency of Sri Lanka, No. 160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05 at or before **1500 hrs on July 24, 2018**. Late Bids and Bids sent electronically will not be accepted and will be rejected.
7. Bids must be accompanied by a Bid Security in the form of a Bank Guarantee using the format given with the bidding document in the amount of Sri Lankan Rupees Eight Hundred Eighty Thousand (LKR 880,000.00).
8. Bids shall be valid for a period of 90 days from the date of deadline for submission of the bids.
9. Bids will be opened immediately after the deadline for submission of bids, in the presence of bidders and/or their authorized representatives who choose to attend in person at the address stated above.

Chairman  
Project Procurement Committee  
Information and Communication Technology Agency of Sri Lanka  
160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05