POSITION	REQUIRED BASIC & ADDITIONAL QUALIFICATIONS	EXPERIENCE	KEY RESPONSIBILITIES
Director - Programme	• A Bachelor's Degree from a recognized university /institution or equivalent qualifications with postgraduate qualifications from a recognized university/institution	• Minimum 15 years of relevant professional experience from which 05 years at a leadership role • ICT solution delivery exposure and the entire cycle exposure	Delivery of annual strategic plan • Work closely with CEO & Senior Management in developing and implementing Annual Plans • Ensure all projects are conceptualized based on an identified special social/economic requirement • Ensure a stable and structured mechanism for the delivery of programmes from project conceptualization to execution • Implementation of programme management best practices • Ensure that all new and ongoing programme objectives are aligned with the government Digital Strategy and ICTA's corporate objective and Government Digital Strategy Managing Programme Management Teams • Formulate Strategies and Plans to ensure timely project delivery in professional manner through Programme Management teams • Coordinate with the Project planning team when developing project proposals, and ensure timely execution and handover responsibility • Ensure that the programmes are delivered to the highest standards and stakeholder expectations • As a specialist, provide guidance and advice, in relation to technical aspects to the project team • Monitoring and evaluating the programmes performance and taking corrective actions when required • Be the spokesperson for the programmed areas

POSITION	REQUIRED BASIC & ADDITIONAL QUALIFICATIONS	EXPERIENCE	KEY RESPONSIBILITIES
Director - Programme			**Financial Management** • Ensure ROI, Profitability of Programme and Projects • Develop the annual operational and project budget in collaboration with Programme/Project Manager • Development and management of operating budgets as appropriate and perform periodic cost and productivity analyses • Overall risk management for the Projects vis a vis all stakeholders **Stakeholder Management** • Managing and maintaining a positive and healthy relationship with stakeholders for the sustainability of the organization. **Leading the teams** • Provide leadership & direction to the team for the smooth implementation of programmes • Ensure staffing and other resources are in place for effective delivery of programmes • Work independently with HR on staff performance **General** • Work collaboratively with shared services to effectively use the services and escalate in case of delays