



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA

REQUEST FOR EXPRESSIONS OF INTEREST

Hiring of a Recruitment Agency (ICTA/GOSL/CON/CQS/2019/03)

Information and Communication Technology Agency of Sri Lanka (ICTA) fully owned Government Agency functions under the purview of the Ministry of Digital Infrastructure and Information Technology of the Government of Sri Lanka, is the apex government organization, mandated to take all necessary measures to implement the Government's Policy and Action Plan in relation to ICT development across all sectors of the country.

ICTA has embarked on several Digital Transformation initiatives across multiple sectors in order to realize ICTA's new vision of realizing a digitally inclusive and prosperous Sri Lanka through its Effective Digital Solutions. ICTA has been driving cutting edge technology solutions such as Lanka Government Network (LGN 2.0) Lanka Government Cloud (LGC 2.0), Cross Governmental Workflow Systems, Digital Health, Digital Education, Digital Local Government and e-society/social media initiatives across the country to digitally empower citizens and transform the nation. ICTA also drives innovations, entrepreneurship and capacity building in digital and social landscape which has elevated ICT sector as the fourth largest export income earning industry. With a mission of a new transformational journey, ICTA intends to strengthen its team by recruiting senior professionals with the expertise, capacity and experience to drive national digital initiatives in an efficient and effective manner.

ICTA intends to hire a Recruitment Agency to select and recommend the best talents for its SENIOR LEADERSHIP POSITIONS in order to create a world class organization and fulfill its national responsibility as the apex national digital agency.

ICTA now invites Expressions of Interest (EOIs) from eligible, qualified and experienced Recruitment Agencies that are willing to undertake this function on behalf of the ICTA. EOI must include the following information with documentary evidence in support of the following.

- Name and address of the Recruitment Agency.
- Core business and years in business.
- Financial, Business and Administrative strength/standing of the firm.
- Qualifications in the relevant field of human resource sourcing and recruitment.
- Experience in carrying out similar assignments with list of clients.
- Technical and managerial organization of the firm and appropriate qualifications and skills of key staff of the organization.
- Details of the Executive Board: Chairman, Directors and Chief Executive Officer.
- Audited Financial statements for the last three (03) years.
- A copy of the certificate of incorporation of the firm / company along with the names of Directors in the Form (1/20/40).

Recruitment Agency will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of Consultants following Selection Based on Consultant's Qualifications (CQS) method. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from Mr. Gamini Karunaratne, Director/Procurement-ICTA by contacting via Phone: +94 11 2369099 and email: procurement@icta.lk.

Expressions of Interest including all requested information with documentary evidence must be delivered no later than **1500 hrs on April 02, 2019** either: (i) electronically to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Director/Procurement, ICTA, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05.

Envelope containing the Expressions of Interest and subject field of e-mail should be marked "Hiring of Recruitment Agency – ICTA/GOSL/CON/CQS/2019/03"

Chairman
Department Consultants Procurement Committee
Information and Communication Technology Agency of Sri Lanka
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Telephone: +94 11 2369099, www.icta.lk

March 15, 2019