

POSITION	REQUIRED BASIC & ADDITIONAL QUALIFICATIONS	EXPERIENCE	KEY RESPONSIBILITIES
HEAD - PROCUREMENT	<ul style="list-style-type: none"> Bachelor' s Degree or equivalent qualifications related to the field from a recognized university/institution 	<ul style="list-style-type: none"> Minimum 10 years' relevant experience 	<ul style="list-style-type: none"> Responsible for the development, implementation and on-going management of the Procurement Strategy of ICTA Responsible for the procurement function which maintains highest degree of professionalism and integrity by adhering to National Procurement Guidelines and International Best Practices Provide strategic and operational advice on the enhancement of processes and practices, in connection with procurement for goods, services and works and selection of consultants in accordance with National Procurement Guidelines Provide creative procurement solutions within the guidelines in order to execute project procurement in expeditious manner to meet the organizational and national digital transformation objectives Lead and direct the procurement team to execute and complete the procurement activities as mentioned in the procurement plan Provide strategic direction to resolve complex procurement related problems involved in bidders and Agency

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HEAD - PROCUREMENT			<ul style="list-style-type: none"> Facilitate and transfer of knowledge, skills, good practices and “lessons-learned” to organization’ s project team in procurement activities from relevant public sector contexts in Sri Lanka and internationally Responsible for providing responses for procurement related RTI queries in an efficient manner Responsible for maintaining procurement related records in professional and methodical manner for future reference