

POSITION	REQUIRED BASIC & ADDITIONAL QUALIFICATIONS	EXPERIENCE	KEY RESPONSIBILITIES
HEAD OF FINANCE	<ul style="list-style-type: none"> <li>A Degree specialized in Finance and Accounting with professional qualifications in ICASL/CIMA / ACCA.</li> </ul>	<ul style="list-style-type: none"> <li>A minimum 10 years of relevant professional experience</li> <li>Experience and proficiency in applications pertaining to financial systems.</li> </ul>	<ul style="list-style-type: none"> <li>Effectively managing the company's finances, including and not limited to finance planning, finance operations, financial reporting</li> <li>Provide direction for overall operations of the finance division, including payments, receipts, accounting, reporting and financial information systems.</li> <li>Ensure ICTA comply with the Administrative Regulations and Financial Regulations</li> <li>Ensure effective finance systems, policies, procedures and internal controls are in place.</li> <li>Responsible for Financial Management Reporting of the organization.</li> <li>Identify and manage the organization financial risk and implement strategies to mitigate the identified risk</li> <li>Conduct periodic review of accounts classifications for various financial reporting and regulatory compliance</li> </ul>

POSITION	REQUIRED BASIC & ADDITIONAL QUALIFICATIONS	EXPERIENCE	KEY RESPONSIBILITIES
HEAD OF FINANCE			<ul style="list-style-type: none"> <li>• Ensure all stakeholders have access to timely, accurate information with regard to the financial status of the organization.</li> <li>• Ensure organization has prudent, consistent and accountable management of financial assets</li> <li>• Oversee the continuous improvement of Accounting and Financial Processes of the organization</li> <li>• Ensure organization Administration function is well managed to provide an efficient service to staff</li> </ul>