



Consultant Title	Required Basic & additional qualifications	Experience	Key Responsibilities
Specialist – Billing Operations	A Bachelor's Degree related to the field or equivalent qualifications from a recognized university/institution	Minimum 05     years' experience	<ul> <li>Ensures successful operation and coordination of billing operation services and collection</li> <li>provide effective and streamlined support to the billing process</li> <li>Attending to billing operation service issues and resolve with Manager – Commercial</li> <li>Ensure timely collection of LGII receipts through LGII operations</li> <li>Coordinate with ICTA Finance Division to expedite the payments without delay</li> <li>Adhere to the guidelines provided by ICTA related to billing process</li> <li>Manage documents and record keeping</li> <li>Coordinate with vendors related to billing matters</li> </ul>