

POSITION	REQUIRED BASIC & ADDITIONAL QUALIFICATIONS	EXPERIENCE	KEY RESPONSIBILITIES
Specialist – Contracts	<ul style="list-style-type: none"> A Bachelor's Degree or equivalent qualifications related to the field from a recognized university/institution 	<ul style="list-style-type: none"> Minimum 05 years' experience 	<ul style="list-style-type: none"> Maintain the contract management processes and relevant systems of LGII Having a thorough understanding about the terms and conditions of contracts and due period to avoid any lapses Coordinate with ICTA with the consultation of Manager – Commercial for any contract management matters Liaise with vendors for contract renewals, amendments etc. Adhering to government rules and regulations Liaise with ICTA procurement as and when required and obtain the guidance from Head of Procurement