



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA

REQUEST FOR EXPRESSION OF INTEREST

Assignment Title: Individual Consultant –Implementation support and maintenance of Integrated Library Management System (ILMS) - (Part time)

Contract No: ICTA/GOSL/CON/IC/2020/01A

The Information and Communication Technology Agency of Sri Lanka (ICTA) has been mandated to implement solutions that will enable the Government of Sri Lanka to achieve its aim of providing all of its services through ICT to citizens.

ICTA has implemented Digital Libraries Project in collaboration with the National Library and Documentation Services Board by developing 07 public libraries and National Library as Model Digital Libraries. ICTA intends to continue the project at newly selected 18 public across the country one per each district. The project provides convenient and affordable access to electronic information/ eBooks and educational materials, whilst encouraging the usage of digital library services. The required digital infrastructure, equipment and the capacity development will be provided by the ICTA to support the initiative.

ICTA wishes to obtain services of an experienced consultant in the field of library and information management to introduce the Integrated Library Management System (ILMS) and Model Digital Library concept at selected 18 public libraries. ICTA hereby invites Expression of Interest from qualified professionals to carry out the assignment.

Duration of the assignment: 02 years

Qualifications and experience:

Master's Degree in Library and Information Science (MLS) or equivalent from a recognized university
Minimum of 03 years' experience in the subject area with practical experience in implementing e-library solutions.
Excellent knowledge on "Koha" Integrated Library Management System
In-depth knowledge on information standards and ethics.
Exposure to international library management systems
Experience in conducting knowledge sharing/training sessions on library automation

Interested individual consultants are requested to respond to this request by submitting the required details including the following with documentary evidences to demonstrate qualifications, previous experience in carrying out similar assignments, technical capabilities, and appropriate expertise;

- 1) CV/Resume (Please use the CV format in the website)
- 2) One-page cover letter highlighting relevant experience, expertise etc. in the respective areas
- 3) Approach, methodology, and work plan to accomplish the task(Max. 5 page)
- 4) Expected all inclusive monthly fee (Lump Sum)

The "Terms of Reference" document is now available at ICTA, for further information interested consultants may download the document from the website <https://www.icta.lk/procurement/> for references.

Consultant will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of Consultants. All interested parties are informed that all documentations shall be in English Language.

Interested consultants may obtain further information from Head of Procurement, ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and -email: procurement@icta.lk.

Expression of Interest including all requested information must be delivered no later than **1500 hrs. on 07 August, 2020** either: (i) Email to; procurement@icta.lk or (ii) hand delivered or (iii) by post to the address; Chairman, C/o, Procurement Officer, ICT Agency of Sri Lanka, 2nd Floor, 160/24, Kirimandala Mawatha, Colombo 05, Sri Lanka.

Please mark clearly on the top left hand corner of the envelop or in the subject field of email **“Expression of Interest for Individual Consultant - Individual Consultant –Implementation support and maintenance of Integrated Library Management System (ILMS) - (Part time), ICTA/GOSL/CON/IC/2020/01A**

Chairman
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19 July, 2020