

OFFICE SPACE WANDTED



INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA (ICTA)

INVITATION FOR QUOTATIONS

ICTA/GOSL/SER/NCB/2020/03

Procurement of providing office space for ICTA office for lease/rent basis

Information and Communication Technology Agency of Sri Lanka (ICTA), is the apex government agency, mandated to take all necessary measures to implement the Government's Policy and Action plan in relation to ICT development.

Sealed quotations hereby invited for obtaining a suitable office space in Colombo on rent/lease basis for a period of Four (04) years for ICTA office.

The building shall comply with the requirement and facilities listed and published on the ICTA web site - www.icta.lk/procurement which can be downloaded or you may collect the list by sending an e-mail to procurement@icta.lk

Self-prepared quotation considering the items of the above mentioned list and including the expected monthly rent, terms and conditions, existing facilities, extent of the building, certificate of conformity (COC), proof of ownership, contact detail for visiting etc and properly signed Quotation submission form should be sent in a sealed envelope **by registered post or hand delivery** along with photocopies of approved building plan, COC with the address of the property to reach the below address on or before **28th September 2020 at 3.p.m** by mentioning the "Quotation for Rent/Lease for Office Building" on the top of the left hand corner of the sealed envelope.

Sealed Quotations will be opened immediately after the deadline for submission of quotations at ICTA Auditorium, in the presence of Bidders or their authorized representatives who choose to attend.

Head of Procurement

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13th September 2020