

	Pre-bid Meeting Minute
	Procurement of Red Hat Open Stack Subscription for Expanded Nodes for Lanka Government Cloud (LGC 2.0) [IFB No: ICTA/GOSL/SER/NCB/2021/01]

Date & Time : March 31, 2021 - 03.00 pm at Board Room, ICTA

Chaired By : **The Panel**
Mr. Nandana Suriyaarachchi, Procurement Specialist, ICTA
Mr. Duminda Jayasuriya, Director/Architect- Systems and Infrastructure Solution, ICTA
Mr. Ashok Cananathan, Senior Manager, ICTA

Attendance : Annex 2 - Attendance Sheet

At the outset of the meeting, representatives of the bidders were briefed on the procurement process, terms and conditions of the bidding document and scope of services of this assignment. The Bidders raised the following queries and the clarifications were given below:

#	Queries (Q) raised by the Bidders and Clarifications (C) provided by ICTA
1.	<p><u>Section III. Evaluation and Qualification Criteria, “(b) Experience and Technical Capability”</u> Q: Documentary evidence for experience can be submitted foreign and local projects. C: Yes.</p>
2.	<p><u>Section V. Schedule of Requirements, “1.2 List of related services.”</u> Q: Delivery of the subscription activation period can be extended for 3 weeks? C: No.</p>
3.	<p><u>Section V. Schedule of Requirements, “Delivery and Installation”</u> Q: When to start the implementation? C: Should start after the Letter of Award is received.</p>
4.	<p><u>Section V. Schedule of Requirements, “1.3 Training”</u> Q: Should training provide only the Virtual Training or with Red hat certification? C: Only the Virtual Training.</p>
5.	<p><u>Section VII. Contract Data, “C 27.7 – Service Level Agreement”</u> Q: Maintenance and support services should offer by OEM or Local vendor support? C: Support Services from Original Equipment Manufacturer (OEM).</p>
6.	<p><u>Section VII. Contract Data, “CC 15.1 – Conditions of payment”</u> Q: Please Clarify: Payment shall be made in Sri Lanka Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the usability of bandwidth have been made available and that all other contracted Services have been performed. C: Should be changed as: Payment shall be made in Sri Lanka Rupees within thirty (30) days from the date of submission of Invoice, UAT acceptance, and other documents requested in the IFB.</p>

Following changes introduced to Technical Specification (**Highlighted in Yellow Color**) - Please refer the **Annex 1 – ADDENDUM No. 1** by ICTA and explained at the Pre-bid meeting.

#	Description
1.	<u>Item 2: New item inserted - “Red Hat Enterprise Virtualization (+RHEV Manager) - Premium Subscription (2 Sockets).” Page No. 30</u> Added to the Technical Specification: Please refer the Annex 1 - ADDENDUM No. 1

Please note and comply with the above clarifications and amendments. The addendum to the Bidding document is enclosed in an Annex 1.

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