



Information and Communication Technology Agency of Sri Lanka

Procedure to purchase Bidding Document online

Bidders may purchase the Bidding Document online by following the below procedure.

All the bidders who are expected to submit the Bids **must purchase the Bidding Document from ICTA office or by On-line as per the following procedure.**

1. Make the payment to the below account details;

Payment of a nonrefundable fee of LKR 42,500.00

Purpose: Bidding Document: email and collaboration tools solution for Government Employees

Bank Details:

Bank Account name - ICT Agency Gov

Ac no -77897587

Main Bank name- Bank of Ceylon

Bank Branch name - Milagiriya

Swift Code- BCEYKLLX

2. After the payment made, bidders **must send the copy of the Payment Slip to the E-mail id: procurement@icta.lk along with the below information.**
 - A. Name of the Bidder
 - B. Contact Details of the bidder: i.e. e-mail ids, Telephone numbers.
Note: All the clarifications/ future correspondence/Addendums in relation to this procurement will be sent to particular mail address/s provided vide above point 'B'
3. The original Payment Slip shall be submitted with the Bid on 09th June 2021.
4. Interested Bidders may download Bidding Document form ICTA website (<https://www.icta.lk/procurement>) after making the above payment, send the contact details, attend to the pre-bid meeting (Date: May 13,2021 & Time: 1100 hours), prepare the bid and submit.

The Chairman,

Information and Communication Technology Agency of Sri Lanka

Date: April 27, 2021