



**INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY (ICTA)  
OF SRI LANKA**

**REQUEST FOR EXPRESSION OF INTEREST**

**CONSULTING SERVICES – INDIVIDUAL CONSULTANT**

Project: **Contingent Emergency Response Components (CERC)**

Assignment Title: **Individual Consultant for managing M&E firm and coordinate ongoing data collection and preparation of M&E reports**

Reference No. **CERC/LK/ICTA/222333/CS/INDV**

The **Democratic Socialist Republic of Sri Lanka** has received the World Bank comeback for various sectoral Emergency needs brought on by the COVID-19 Pandemic in Sri Lanka under the **Contingent Emergency Response Component (CERC)**. Based on the WHO's global Pandemic declaration and the widespread impacts of COVID-19, the Government of Sri Lanka has received the World Bank's assistance to activate the Contingent Emergency Response Components (CERC) for a total amount of US\$56 million to mitigate the impacts of the pandemic in Sri Lanka. Under the CERC, activities related to the Government Home-based Work Platform will be implemented by the Information and Communication Technology Agency (ICTA), in coordination with the Ministry of Finance and other relevant ministries.

The consulting services ("the Services") to assist ICTA M&E team to manage the consultant firm through coordinating and overlooking the M&E activities as per the guidance of the internal M&E team for a period of 18 months.

The detailed "Terms of Reference (TOR)" for the assignment and "EOI Submission Form" can be found at the following website: <https://www.icta.lk/procurement>

All required supportive documents and curriculum Vitae (CV) are to be enclosed along with the EOI Submission Form.

The **Information and Communication Technology Agency of Sri Lanka (ICTA)** now invites eligible individual consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- At least 5 years work experience
- At least 3 years of experience as a member of a M&E team in recognize organizations/ project
- Experience in producing M&E reports /Project Progress reports
- Experience in managing or participating in a team of a national level evaluation assignments- managing at least 1 national level evaluation assignment
- Sound knowledge in M&E concepts and methods of data collection techniques and survey best practices
- Experience in working in the Government/government projects

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the **Selection of Individual Consultants** method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 0900 to 1700 hours till 16<sup>th</sup> April 2021.

Expressions of interest must be delivered in a written form as per the "EOI Submission Form" on or before **1500 hrs on 19<sup>th</sup> April 2021** to the address below by e-mail or hand delivered.

**The Chairman,  
Information and Communication Technology Agency of Sri Lanka  
160/24, 2nd Floor,  
KirimandalaMawatha,  
Colombo 05.**

**Tel: 0112 369099**

**E-mail: [procurement@icta.lk](mailto:procurement@icta.lk)**

**Date: April 04, 2021**