



**Democratic Socialist Republic of Sri Lanka**  
**Information and Communication Technology**  
**Agency of Sri Lanka**

**Addendum 03 to the Bidding Document**

**Procurement of Supply, Installation, Configuration,  
Implementation and Support of email and collaboration  
tools solution for Government Employees**

**RFB No: CERC/LK/ICTA/225552/ GO/RFB**

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Purchaser: **Information and Communication Technology Agency of Sri Lanka**  
Project: **Contingent Emergency Response Component**  
Contract title: **Procurement of Supply, Installation, Configuration, Implementation and Support of email and collaboration tools solution for Government Employees**  
Country: **Democratic Socialist Republic of Sri Lanka**  
RFB No: **CERC/LK/ICTA/225552/ GO/RFB**

Issued on: **June 8, 2021**

## 01. Background

Subsequent to the bidding document issued by Information and Communication Technology Agency of Sri Lanka, Government of Sri Lanka for “Procurement of Supply, Installation, Configuration, Implementation and Support of email and collaboration tools solution for Government Employees” dated 25<sup>th</sup> April 2021, ICTA conducted a pre-bid meeting on May 14, 2021. Based on the clarifications sought by the Bidder’s, it is felt necessary to provide additional information to the bidders to further clarify on certain areas of the bidding document.

All the bidders are required to perform careful assessment of the information provided in the addendum 03. The services, solution and related costs proposed by the bidders need to take these details into consideration.

Any clarifications needed on the Addendum 03 shall be submitted by the bidders before 14<sup>th</sup> of June 2021 and ICTA will provide responses for such clarifications sought on or before 18<sup>th</sup> June 2021. All the clarifications must be addressed to the contact information provided in the bidding document. Any questions/clarifications submitted after 14<sup>th</sup> June 2021 will not be responded by the ICTA.

The responses to the all clarifications sent by bidders are attached in Annex 01 to this addendum.

## 02. Date for the exchange rate (Section II, Bid Data Sheet)

Section/Page number	Original Date	Revised Date
Section II, Bid Data Sheet/ P.N. 45	The date for the exchange rate shall be: <b>Selling rate on May 19, 2021(21 days Prior to the Deadline for Submission Bids)</b> as published by the <i>Central Bank of Sri Lanka</i>	The date for the exchange rate shall be: <b>Selling rate on June 03, 2021(21 days Prior to the Deadline for Submission Bids)</b> as published by the <i>Central Bank of Sri Lanka</i>

## 03. FORM TECH 04: Approach, Methodology and Project Plan

In addition to the details requested in FORM TECH 04: APPROACH, METHODOLOGY AND PROJECT PLAN (Section IV – Bidding Forms of bidding document), Bidders are requested to provide following addition information.

Section/Page number	Original Requirement	Revised or additional requirement
Section VII – Bidding Forms P.N. 103	Proposed project plan, approach and methodology for preparation, installation, implementation, go-live and operations and maintenance covering all the applicable areas	In addition to the details requested, Any additional features provided with the solution, over the minimum requirement mentioned in section 1.6.2 table need to be mentioned under the “Approach and Methodology ” under the following headings: <ol style="list-style-type: none"><li>1. Email</li><li>2. Calendar</li><li>3. Anti-spam</li><li>4. External Client (Webmail)**</li></ol>

		5. External Client (Mobile)** 6. Video Conferencing 7. Instant Messaging 8. Document Collaboration 9. Anti-Spam / Anti-virus / DLP 10. Administration, Journaling & Auditing 11. Archiving 12. Directory Services 13. Mail Transfer Agent (MTA) 14. Disclaimer Facility 15. Security 16. High Availability and Disaster Recovery 17. Monitoring and Reports
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#### 04. Video Conferencing

In addition to the details provided 5 Video Conferencing (sub-section 1.6.2 Minimum a Performance Compliances of the email and collaboration tools solution, Section VII - Requirements of the Information System of bidding document), in relation to the scope of Video Conferencing, following modifications have been made.

S.N	Section/Page number	Original Requirement	Revised or additional requirement
5.4	Section VII - Requirements of the Information System/ P.N. 148	Solution shall support <b>H.323 and SIP protocols</b> , shall enable to connect from 3 <sup>rd</sup> party hardware end points, desktop applications, mobile applications	Not required. Deleted
5.5	Section VII - Requirements of the Information System/ P.N. 148	Solution should support <b>direct dialing from a local telephone number</b> , meeting participants should be able to dial in telephone local number and should be able join their meeting by dialing unique PIN code generated through the system	Not required. Deleted
5.7	Section VII - Requirements of the Information System/ P.N. 148	The proposed VC solution shall facilitate 10% of the number of email users at any given point in time as possible number of concurrent meetings and up to 100 participants per meeting	The proposed VC solution shall facilitate 2% of the number of email users at any given point in time and possible number of concurrent meetings will be 0.5% of the email users.

## 05. Directory Services

In addition to the details provided 11 Directory Services (sub-section 1.6.2 Minimum a Performance Compliances of the email and collaboration tools solution, Section VII - Requirements of the Information System of bidding document), in relation to the scope of Video Conferencing, following modifications have been made.

S.N	Section/Page number	Original Requirement	Revised or additional requirement
11.2	Section VII - Requirements of the Information System/ P.N. 154	Proposed directory system shall be able to use for other government purposes beyond serving email. ICTA shall be able to <b>federate and manage directory service separated</b> from the proposed solution	Not required. Deleted

## 06. Responses to the Clarifications

Refer Attached Annex 01

Sent by:

**Director Procurement**

Priyadarshana Jayawardana,

Information and Communication Technology Agency of Sri Lanka