



**ICTA**  
ideas actioned

# Request for Expression of Interest (REOI)

**INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY OF SRI LANKA**

**Selecting and Employment of a Consultant Firm to Assist the ICTA M&E Unit to Carry Out the field Based Monitoring and Evaluation Activities**

**Assignment No: ICTA/ GOSL/CON/QCBS/2021/03**

Information and Communication Technology Agency of Sri Lanka (ICTA), the apex Government institution which has been mandated to take all necessary measures to implement the Government's Policy and strategies/ action plan in relation to digital transformation of the country.

Having recognized the critical role of Monitoring and Evaluation (M&E) in measuring the results of the development interventions, ICTA implements a comprehensive M&E system across all the projects and programmes. ICTA M&E process can be mainly categorized into two components; i) Ongoing M&E system, and ii) Periodic Evaluations. The ongoing M&E component focuses on collection and collating of data generated through project implementation for the purpose of: a) measuring the progress against planned targets, b) monitoring the implementation progress and quality of outputs, c) understanding the levels of stakeholder engagements, d) measuring the usage levels of project services and outputs by beneficiaries. It is necessary to utilize the potential of modern data analytics for monitoring of ongoing projects. The main purpose of the M&E firm is to assist ICTA internal M&E unit to formulate and implement appropriate M&E strategies to collect data from the ongoing projects on the various levels of outcomes identified in the Results Chain/theory of Change and prepare M&E reports with required corrective measures to improve the project performance and outcomes. The Consultant firm will have sufficient experience in implementing similar assignments in the development sector and shall be able to hire adequate staff with appropriate professional qualifications in the field of M&E.

ICTA now invites Expressions of Interest (EOIs) from eligible consultants (firms) that are willing to undertake this assignment. EOI must include requested information as specified in the "EOI Information Form" along with documentary evidence in support of core business and years in business, financial strength/standing, qualifications in the field of assignment, experience in carrying out assignments of a similar nature and complexity, technical and managerial organization of the firm, technical capabilities and appropriate skills of key staff of the organization and other relevant information.

The "Terms of Reference" and "EOI Information Form" documents are now available at ICTA for further information. Interested parties may download these documents from the website <http://www.icta.lk/procurement/>. Interested consultants may obtain further information from Director Procurement, ICTA by contacting via Phone: +94 11 2369099, Fax: +94 11 2369091 and -email: [procurement@icta.lk](mailto:procurement@icta.lk). Consultants (firms) will be selected in accordance with the procedures set out in the Government Procurement Guidelines: All interested parties are informed that all documentations shall be in English Language.

Expressions of Interest including all requested information must be delivered no later than **15.00 hrs. on 09<sup>th</sup> August, 2021** either: (i) electronically to; [procurement@icta.lk](mailto:procurement@icta.lk) or (ii) hand delivered or (iii) by post to the address; Director- Procurement, C/o Chairman, ICTA, No. 490, R A De Mel Mawatha, Colombo 03, Sri Lanka.

Envelope containing the Expressions of Interest or subject field of e-mail should be marked "EOI - ICTA M&E Support - ICTA/ GOSL/CON/QCBS/2021/03"

**Chairman**

**Department Consultancy Procurement Committee**

**Information and Communication Technology Agency of Sri Lanka**

**No.490, R .A De Mel Mawatha, Colombo 03, Sri Lanka**

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**26<sup>th</sup> July 2021**