



**INFORMATION AND COMMUNICATION TECHNOLOGY AGENCY  
OF SRI LANKA**

**REQUEST FOR EXPRESSION OF INTEREST**

**CONSULTING SERVICES – INDIVIDUAL CONSULTANTS**

Project : **Contingent Emergency Response Component for ICTA reflected in the Climate Smart Irrigated Agriculture Project -P163742**

Assignment Title : **Individual Consultants to coordinate and facilitate adoption, capacity building and change management of organizations engaged in eMail, cross Gov Video conferencing and Forms.gov.lk**

Reference No. LK-ICTA-241517-CS-INDV

The **Democratic Socialist Republic of Sri Lanka** has requested the World Bank to response various sectoral Emergency needs brought on by the COVID-19 Pandemic in Sri Lanka under the **Contingent Emergency Response Component (CERC)**. The overall CERC Implementation/Facilitation will be carried out by the Ministry of Finance, Economy and Policy Development (MoF). The CERC is being implemented across five sectors including Digital Development (ICT). The funds from several project CERCs will be “pooled” into one Designated Account (DA) to finance a common emergency action plan and same activities.

The consulting services (“the Services”) to engage and include facilitate initiatives focused on adoption, capacity building and change management under CERC projects such as Government wide video conferencing facility, Cross government email and collaboration solutions and Forms.gov.lk initiative for the period of One (1) year.

The detailed “Terms of Reference (TOR)” for the assignment and “EOI Submission Form” can be found at the following website: <https://www.icta.lk/procurement>

The **Information and Communication Technology Agency of Sri Lanka (ICTA)** now invites Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- Bachelor’s Degree in ICT or Project Management or related discipline from a recognized university
- At least 5 years of experience in government ICT / digital transformation related project managing, coordination and implementation
- Sound knowledge on adults training, capacity building and change management
- Strong leadership capabilities and a demonstrated record of successful leadership of multi-disciplinary environment
- Good knowledge of spoken and written English and Sinhala or Tamil
- Good ICT skills and familiarity with trending Digital Technologies

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” August 2018 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the **Selection of Individual Consultants** method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 0900 to 1700 hours till August 13<sup>th</sup>, 2021.

Expressions of interest must be delivered in a written form as per the “EOI Submission Form” on or before **1500 hrs on August 16<sup>th</sup>, 2021** to the address below by e-mail or hand delivered.

**The Chairman,  
Information and Communication Technology Agency of Sri Lanka  
No. 490, 1st Floor,  
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Date: August 01, 2021