



Request for Bid

Purchaser: **Information and Communication Technology Agency of Sri Lanka**

Project: **Contingent Emergency Response Component mapped under the Climate Smart Irrigated Agriculture Project (CSIAP)**

Contract title: **Procurement of Design, Development, Implementation and Support of Digital Forms for Government Organizations**

Country: **Democratic Socialist Republic of Sri Lanka**

RFB No: CERC/LK/ICTA/246610/GO/RFB

Issued on: **November 10, 2021**

1. The **Democratic Socialist Republic of Sri Lanka** has received financing from the **World Bank** toward the cost of the **Contingent Emergency Response Component Project**, and intends to apply part of the proceeds toward payments under the contract for **Procurement of Design, Development, Implementation and Support of Digital Forms for Government Organizations**.
2. The **Information and Communication Technology Agency of Sri Lanka (ICTA)** now invites sealed Bids from eligible Bidders for **Design, Development, Implementation and Support of Digital Forms for Government Organizations**. The total duration of the assignment comprises of time for system design, development, final deployment including periodic user training (7 months) and support and maintenance will be 36 months from the Operational Acceptance.

Bidder must meet the following minimum qualification criteria:

- a) **General Experience**; Under Information Technology Contracts in the role of contractor, subcontractor or management contractor during at least the last Five (5) years prior to the bid submission deadline;
- b) **Specific Experience**: Participation as a prime supplier, in at least One (1) contract within the last Six (6) years, with a value of at least LKR 50 million, that have been successfully and substantially completed and that are similar Software Development projects.
- c) **Average Annual Turnover**: Minimum average annual turnover of LKR **120 Million** as per the audited financial reports within last 3 years.

3. Bidding will be conducted through National Open Competitive Bidding: using Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" *August 2018* ("Procurement Regulations"), and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from ICTA, **Director Procurement on E-mail** procurement@icta.lk Tel : 0112 369099 and inspect the bidding document during office hours 0900 to 1700 hours from November 11, 2021 at the address given below or from ICTA website <https://www.icta.lk/procurement>. **A pre-bid meeting** which potential Bidders may attend will be conducted On-Line via. Zoom Meeting <https://us02web.zoom.us/j/82388688400?pwd=d2lqZGp4b0RQbUVwd1RPMUR2Ui9idz09>, Meeting ID: 823 8868 8400, Passcode: 068853 **at 1100 a.m. on November 22, 2021.**
5. The bidding document in English may be purchased by interested eligible Bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of **LKR 14,000.00** or the equivalent amount in a freely convertible currency in Sri Lanka. The method of payment will be by Cash or On-line transactions. The Bank details for the On-Line transactions indicated in the ICTA website. The Bidding Document can be downloaded from the ICTA website <https://www.icta.lk/procurement>.
6. Bids must be delivered to the address below on or before **1500** hours on **December 09, 2021**. Electronic Bidding **will not** be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below at **1500 hours on December 09, 2021**.
7. All Bids must be accompanied by a *Bid Security* in the form of a **Bank Guarantee of Sri Lankan Rupees Six Hundred Thousand (LKR 600,000.00)** or the equivalent amount in a freely convertible currency in Sri Lanka.
8. The address referred to above is: **Information and Communication Technology Agency of Sri Lanka, No 490, 6th Floor, R.A.De Mel Mawatha, Colombo 03.**

The Chairman,
Information and Communication Technology Agency of Sri Lanka,
No 490, 6th Floor,
R.A.De Mel Mawatha,
Colombo 03.
Date: **November 10, 2021**