



**Ministry of Technology
Information and Communication Technology Agency (ICTA) of Sri Lanka**

**Procurement of Service Provider to Provide Hiring Vehicles to ICTA
Contract No: ICTA/GOSL/SER/NCB/2023/07**

INVITATION FOR BIDS (IFB)

National Competitive Bidding (NCB)

1. The Chairman, Department Procurement Committee (DPC), on behalf of ICTA, now invites sealed Bids from eligible and qualified Bidders for Renting of following vehicles for official usage of ICTA.

Lot	Type of Vehicle	Number of Vehicle	Hiring Basis	Minimum KMs per Month
01	Sedan car (hybrid)	03	Without Driver and Fuel	3000
02	Passenger Van	01	Without Driver and Fuel	3000

Bidders may bid for both the categories or any category or each vehicle

2. Bidding will be conducted using the National Competitive Bidding (NCB) method that shall be governed by the procurement guidelines of the Government of Sri Lanka
3. Bidder shall have 03 Years of proven experience in the Vehicle Renting Business.
4. A complete set of Bidding Document in English language will be issued on submission of written request with Payment Slip for non-refundable fee of LKR 3,500.00 which should be paid in cash at the office of Director Finance of ICTA.
5. Bids shall be delivered in duplicate to the address at, Information and Communication Technology Agency (ICTA) of Sri Lanka, Ground Floor, No 490, R. A. De Mel Mawatha, Colombo 03 on or **before 21st December 2023, 15.00 Hrs.** **Late bids will be rejected.**
6. Bids shall be valid **21st March 2024** from the date of Bid closing and all bids shall be accompanied by a bid security of **LKR 150,000.00**, Bid Security shall be valid up to **18th April 2024** days beyond the date of Bid validity date.
7. Pre-Bid meeting will be conducted on 13th December 2023 at 11.00am at 2nd Floor of ICTA.
8. Interested bidders may obtain further information from Director (Procurement) ICTA, No 490 R.A.De Mel Maratha, Colombo 03 or email: procurement@icta.lk. Bidding documents are also available on ICTA Website ([https://www.icta.lk/ resources/ procurement](https://www.icta.lk/resources/procurement)) only for inspection purposes.

**Chairman,
Departmental Procurement Committee
Information and Communication Technology Agency (ICTA) of Sri Lanka**

7th December 2023